

The Commissioners of Poolesville

FY 2011 Budget

FINANCIAL FORECAST: FY 11 Bgt. THROUGH FY 15

Adopted 5/12/2010

Printed: 16-Apr-10

Part 1[a] - Recap of Recent Seven-Line Budgets

Item	FY 09 Actual	FY 10 Budget	FY 10 Projection	FY 11 Budget
Revenue	2,828,913	2,697,709	\$2,734,784	2,376,196
Funding: General Projects	(726,735)	(643,000)	(646,642)	(373,000)
Funding: Water / Wastewater Projects	(130,000)	(315,000)	(335,000)	(265,000)
Sub-Total: Capital Projects	(856,735)	(958,000)	(981,642)	(638,000)
Operating Expenses	(1,972,178)	(1,735,320)	(1,735,320)	(1,735,988)
Total Annual Expenditures	(2,828,913)	(2,693,320)	(2,716,962)	(2,373,988)
Annual Balance	\$0 0.0%	\$4,389 0.2%	\$17,822 0.7%	\$2,208 0.1%

Notes

[1] Part 1[a] is a recap from Page 2.

Part 1[b] - Projections for Future Seven-Line Budgets

Based on the Figures from the FY 2011 Budget and the Current Five-Year Plan for Funding Capital Projects

Item	FY 12	FY 13	FY 14	FY 15
Revenue	2,428,742	2,513,329	2,610,917	2,710,803
Funding: General Projects	(392,000)	(482,000)	(457,000)	(502,000)
Funding: Water / Wastewater Projects	(220,000)	(105,000)	(105,000)	(105,000)
Sub-Total: Capital Projects	(612,000)	(587,000)	(562,000)	(607,000)
Operating Expenses	(1,814,470)	(1,928,829)	(2,043,016)	(2,101,915)
Total Annual Expenditures	(2,426,470)	(2,515,829)	(2,605,016)	(2,708,915)
Projected Balances	\$2,272 0.1%	(\$2,500) -0.1%	\$5,901 0.2%	\$1,888 0.1%

Part 2[a] - Recap of Current Financial Reserves

Item	FY 09 Actual	FY 10 Budget	FY 10 Projection	FY 10 Budget
Unspent Funds: General Projects	1,046,446	649,655	1,043,601	634,001
Unspent Funds: W & WW Projects	1,341,572	736,315	520,526	572,526
Sub-Total: Unspent Capital Funding	2,388,018	1,385,970	1,564,127	1,206,527
Unrestricted Reserve (Genl Fund)	1,701,621	1,161,107	930,785	932,993
Balance (Water / Wastewater Fund)	108	663	4,663	4,954
Restricted Funds	267,619	184,018	184,018	100,417
Total Financial Reserves On-Hand	\$4,357,366	\$2,731,758	\$2,683,593	\$2,244,891

Part 2[b] - Projections for Future Financial Reserves

Item	FY 12	FY 13	FY 14	FY 15
Unspent Funds: General Projects	561,653	338,653	710,653	1,212,653
Unspent Funds: W & WW Projects	673,735	758,735	843,735	928,735
Sub-Total: Unspent Capital Funding	1,235,388	1,097,388	1,554,388	2,141,388
Unrestricted Reserve (Genl Fund)	935,265	932,765	938,666	940,554
Balance (Water / Wastewater Fund)	5,245	5,536	5,827	6,118
Restricted Funds	100,417	100,417	100,417	100,417
Total Financial Reserves On-Hand	\$2,276,315	\$2,136,106	\$2,599,298	\$3,188,477

Notes

- [1] Part 2[a] of Poolesville's Financial reserves is summarized from Page 2; see that page for details.
- [2] Unspent Funding for Capital Projects may include Impact Fees, Grants, and Restricted Funds. See the section on Capital Projects for details.
- [3] Unrestricted General Fund Reserves for Part 2[b] is based on the budget and the Close-Out projections from Part 1[b] above.
- [4] Water & Wastewater Fund Balances in Part 2[b] are based on the current budget operating balance projection being constant over the next 4 years.

The Commissioners of Boolesville

FY 2011 Budget

RESTRICTED FUNDS and CASH SUMMARIES

Adopted 5/12/2010

Printed: 16-Apr-10

Ref. Page	Item or Description	Y/E 06/30/09 FY 09 Actual	Y/E 06/30/10 FY 10 Budget	Y/E 06/30/10 FY 10 Projection	Y/E 06/30/11 FY 11 Budget
RESTRICTED FUNDS					
Chesapeake Bay Restoration Fund ("Flush Tax")					
	Balance Forward	0	(33)	(33)	(33)
	Yearly Activity	50,000	50,000	50,000	50,000
	Recd with Water Bills				
	Admin Fee	(2,533)	(2,500)	(2,500)	(2,500)
	Paid to Maryland	(47,500)	(47,500)	(47,500)	(47,500)
	Sub-total: Yearly Activity	(33)	0	0	0
	Closing Balance: Year End	(\$33)	(\$33)	(\$33)	(\$33)
	Balance Forward	0		0	0
	Funds Allocated	0		0	0
	Closing Balance: Year End	\$0	\$0	\$0	\$0
Reforestation Fees					
	Fees Collected				
	Balance Forward	5,567	0	0	0
	Funds Allocated	(5,567)	0	0	0
	Closing Balance: Year End	\$0	\$0	\$0	\$0
Development Funds					
	<u>Elgin Family Proffer</u>	50,000		0	
	Balance Forward	0	0	0	0
	Funds Allocated	(50,000)		0	
	Sub-total: Yearly Balance	\$0	\$0	\$0	\$0
	<u>Winchester Proffer</u>	\$1,150,000			
	Balance Forward		267,652	267,652	184,051
	I&I Project Repayment	(\$800,000)			
	Streetscape Portion	(\$50,000)			
	I&I Loan	(\$32,348)	(83,601)	(83,601)	(83,601)
	Sub-total: Yearly Balance	\$267,652	\$184,051	\$184,051	\$100,450
	<u>Kettler Proffer</u>				
	Balance Forward	\$1,250	0	0	0
	I&I Loan	(\$1,250)			
	Sub-total: Yearly Balance	\$0	\$0	\$0	\$0
	Closing Balance: Year End	\$267,652	\$184,051	\$184,051	\$100,450
Transfers From Restricted Funds					
	For General Capital Projects	(\$50,000)		\$0	
	For W/WW Capital Projects	\$0	\$0	\$0	\$0
	Closing Balance - All Restricted Funds (Not Including Bay Restoration Funds)	\$267,619	\$184,018	\$184,018	\$100,417
SUMMARY OF CASH ASSETS AT YEAR ENC					
General Fund					
7	Unrestricted Funds at Year End	1,701,621	1,161,107	930,785	932,993
7	Accumulated Unspent Funds for Capital Projects	1,046,446	649,655	1,043,601	634,001
	Total Funds on Hand	\$2,748,067	\$1,810,762	\$1,974,386	\$1,566,994
Water and Wastewater Fund					
24	Unrestricted Funds at Year End	108	663	4,663	4,954
24	Accumulated Unspent Funds for Capital Projects	1,341,572	736,315	520,526	572,526
	Total Funds on Hand	\$1,341,680	\$736,978	\$525,189	\$577,480
2	Restricted Funds	\$267,619	\$184,018	\$184,018	\$100,417
	TOTAL CASH ASSETS AT YEAR ENC	\$4,357,366	\$2,731,758	\$2,683,593	\$2,244,891

Notes

- [1] The upper part of this page presents activity in the various Restricted Funds maintained by the Town.
- [2] The lower part of the page is a summary of all cash on hand, in the General Fund (Unrestricted and allocated to Capital Projects), in the Water and Wastewater Fund (Unrestricted and allocated to Capital Projects), and in Restricted Funds.
- [3] Included in the Accumulated Funds for Capital Projects (both General and Water/Wastewater) are the accumulated unspent Impact Fees on hand. See page 3 for those amounts and details.
- [4] The Chesapeake Bay Restoration Fund is a mandated program instituted by the State of Maryland. By law, the Town is required to collect \$7.50 per quarter on each water and wastewater bill issued. These funds are collected by the Town and then paid directly to The State of Maryland Bay Restoration Fund, a State agency, less a 5% administrative fee. Although this is a mandated public program, the State has advised this is not a "Tax" and is therefore not an eligible deduction on individual income tax returns.

The Commissioners of Doolesville

FY 2011 Budget

SCHEDULE of IMPACT FEES

Adopted 5/12/2010

Printed: 16-Apr-10

Acct No.	Item or Description	Pct.	FY 09 Actual	FY 10 Projection	FY 11 Bgt. Budget	Forward Planning Cycle			
						FY 12	FY 13	FY 14	FY 15
	Number of New Homes (in Fiscal Year)		5	10	15	30	30	30	30
	Impact Fee per New Home		17,133	10,768	10,768	10,951	11,137	11,326	11,519
	Total Impact Fees: New Homes		85,665	107,680	161,520	328,530	334,110	339,780	345,570
	Other Impact Fees		0	0	0	0	0	0	0
	Total: All Impact Fees		\$85,665	\$107,680	\$161,520	\$328,530	\$334,110	\$339,780	\$345,570
4005	Recreation	14.0%	11,993	15,075	22,613	45,994	46,775	47,569	48,380
	Public Facilities	10.0%	8,567	10,768	16,152	32,853	33,411	33,978	34,557
4000	Total: General Fund Capital Projects	24.0%	\$20,560	\$25,843	\$38,765	\$78,847	\$80,186	\$81,547	\$82,937
1110	Water System	52.0%	44,546	55,994	83,990	170,836	173,737	176,686	179,696
1120	Wastewater System	24.0%	20,559	25,843	38,765	78,847	80,187	81,547	82,937
1100	Total: Water/Wastewater Capital Projects	76.0%	\$65,105	\$81,837	\$122,755	\$249,683	\$253,924	\$258,233	\$262,633

Notes

- [1] Impact Fees escalate at a rate of 1.7% per Fiscal Year; new rates become effective at the start of each Fiscal Year (1-July).
- [2] Impact Fee Amounts and Distribution reflect the data 2009 adopted fee schedule.
- [3] Impact Fee reimbursements are for Brightwell Crossing and Stoney Springs for the installation of well and park systems

Allocation and Expenditure of Impact Fees

General Projects		FY 09 Actual	FY 10 Projection	FY 11 Bgt. Budget	Forward Planning Cycle			
					FY 12	FY 13	FY 14	FY 15
2030	Public Facility							
	New/Carried forward from Prior Years		10,768	16,152	32,853	33,411	33,978	34,557
	Reimbursement to General Fund	(8,567)						
	Actual / Projected Expenditures		(10,768)					
2035	Recreation Programs							
	a. Master Plan Trail System							
	New/Carried forward from Prior Years	227,755						
	Allocation of Impact Fees							
	Actual / Projected Expenditures		(227,755)					
	b. New Park Systems							
	New/Carried forward from Prior Years	14,347	15,075	22,613	45,994	46,775	47,569	48,380
	Allocation of Impact Fees							
	Actual / Projected Expenditures							
	Reimbursement to Developers			(52,035)	(45,994)	(46,775)	(47,569)	(48,380)
	General Fund Impact Fee Totals	\$242,102	(\$212,680)	(\$13,270)	\$32,853	\$33,411	\$33,978	\$34,557
Water & Wastewater Projects		FY 09 Actual	FY 10 Projection	FY 11 Bgt. Budget	Forward Planning Cycle			
					FY 12	FY 13	FY 14	FY 15
3130	Well Implementation							
	Carried forward from Prior Years	53,289	55,994	83,990	170,836	173,737	176,686	179,696
	Reimbursement to Developers	(53,289)	(55,994)	(83,990)	(170,836)	(173,737)	(176,686)	(179,696)
	Allocation of Impact Fees							
	Actual / Projected Expenditures							
3150	Wastewater Treatment							
	Carried forward from Prior Years	28,630	25,843	38,765	78,847	80,187	81,547	82,937
	Allocation for Debt Service	(28,630)	(25,843)	(38,765)	(78,847)	(80,187)	(81,547)	(82,937)
	Water & Wastewater Fund Impact Fee Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Impact Fee Balances On Hand								
General Fund Impact Fees								
	On Hand at Start of Fiscal Year	227,755	239,748	37,836	76,601	155,448	235,634	317,181
	New Impact Fees Received	20,560	25,843	38,765	78,847	80,186	81,547	82,937
	Less Fees Expended (actual or Planned)	(8,567)	(227,755)		0	0	0	0
	Gen. Fund Impact Fee Balance at Year End	\$239,748	\$37,836	\$76,601	\$155,448	\$235,634	\$317,181	\$400,118
Water and Wastewater Fund Impact Fees								
	On Hand at Start of Fiscal Year	16,814	0	81,837	204,592	454,275	708,199	966,432
	New Impact Fees Received	65,105	81,837	122,755	249,683	253,924	258,233	262,633
	Less Fees Expended (actual or Planned)	(81,919)		0	0	0	0	0
	W & WW Impact Fee Balance at Year End	\$0	\$81,837	\$204,592	\$454,275	\$708,199	\$966,432	\$1,229,065

The Commissioners of Poolesville

FY 2011 Budget

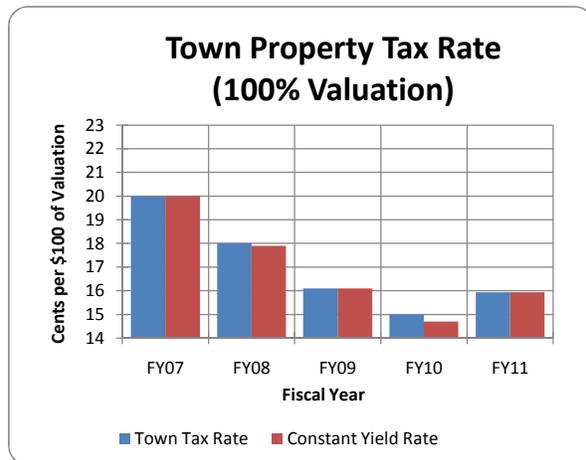
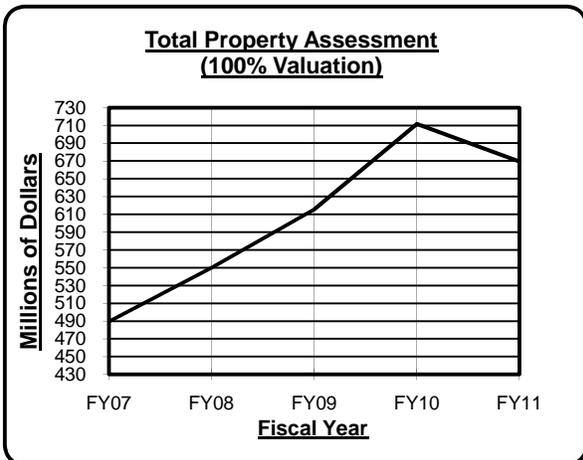
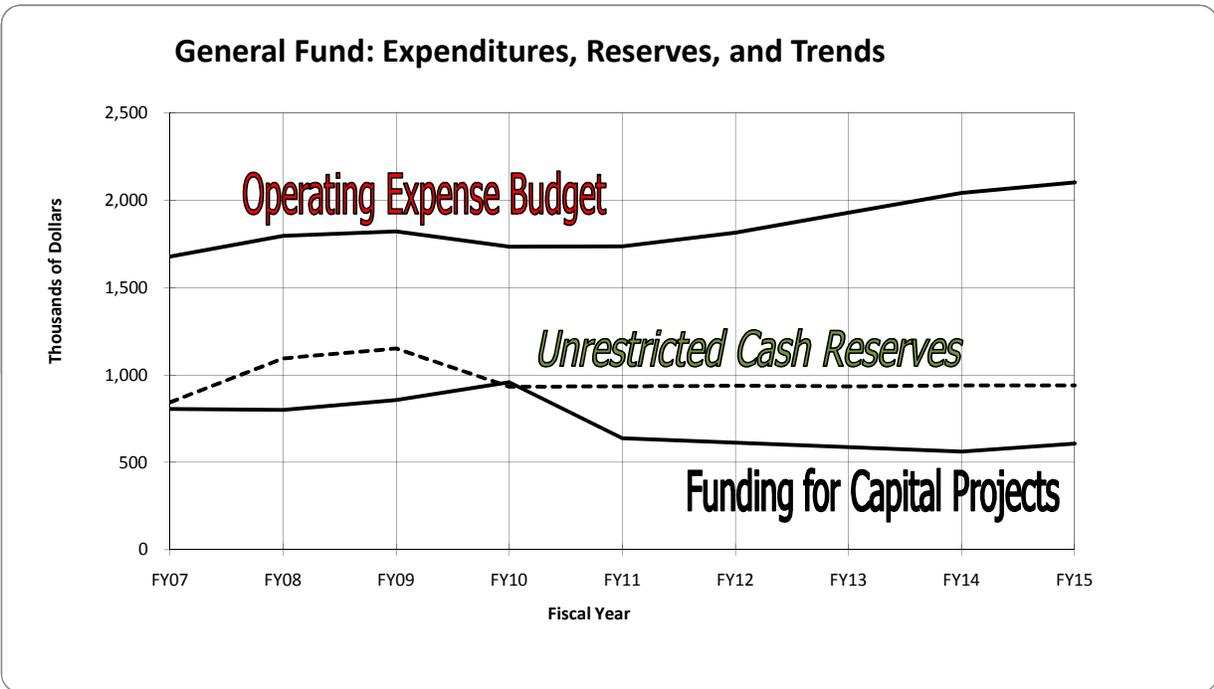
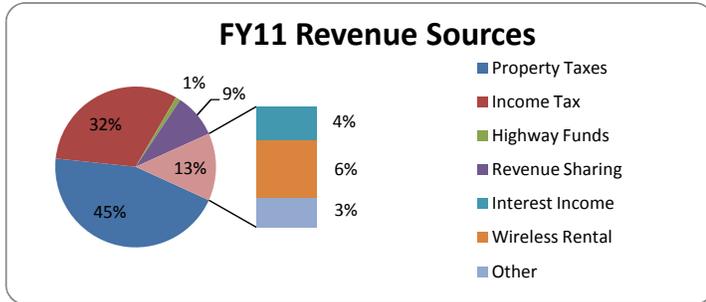
OVERVIEW - Budgets and Taxes

Adopted 5/12/2010

Printed: 16-Apr-10

As shown by the chart on the right, Poolesville's revenue comes from six major sources and many smaller ones. In addition, revenue may be received from Impact Fees and State Grants for specific projects. Those are highlighted in the appropriate areas of this Budget.

The curves below track the application of these funds for this fiscal year as well as the past 5 years. Projections and Reserves are also shown for the next 3 years. The charts on the bottom highlight the Town's assessable tax base over the same period and also reviews the property tax rate for the past 5 years.



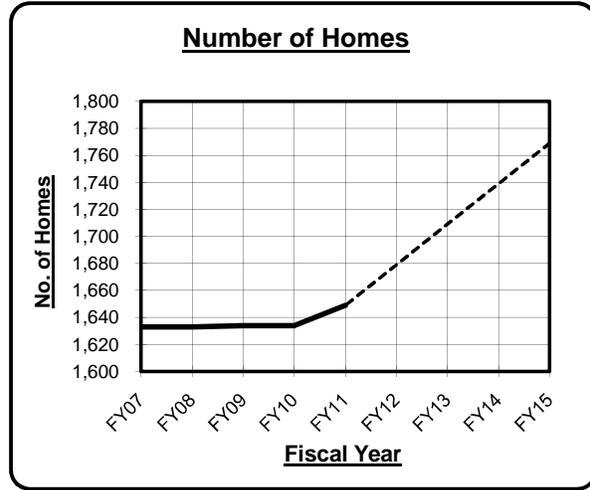
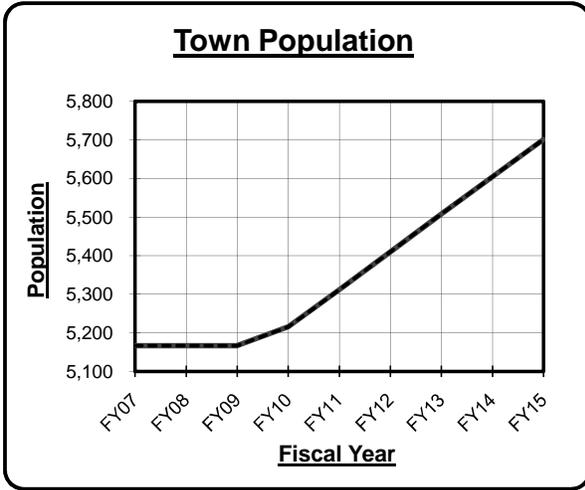
The Commissioners of Boolesville

FY 2011 Budget

OVERVIEW - Town Population and Public Infrastructure

Adopted 5/12/2010

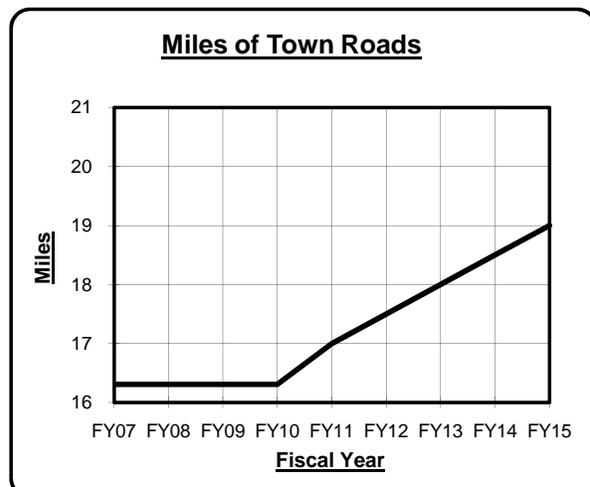
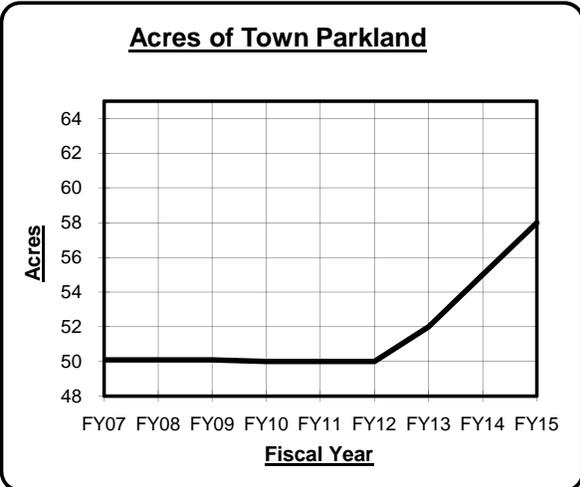
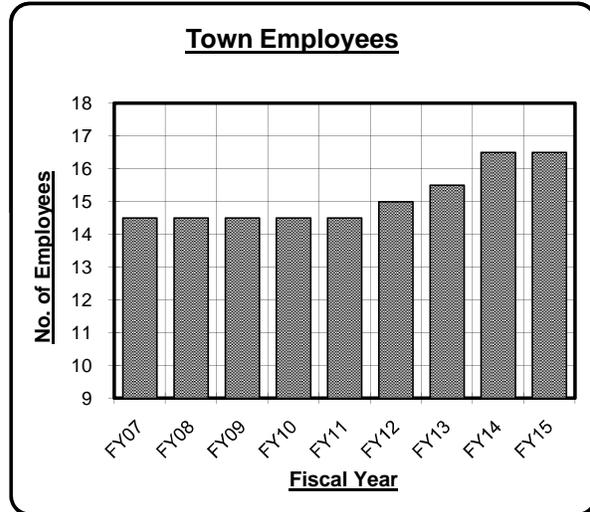
Printed: 16-Apr-10



The population chart reflects an average growth of approximately 30 houses per year. As with the impact fee schedule in the Master Plan, this number does not depict a growth policy. It is simply an average of how the growth occurred during the last phase of development. The market shall dictate the growth rate.

In addition to the increase in the number of homes that will occur, over the next several years, the miles of Town streets used by our residents and maintained by Town staff will increase. Likewise, the acreage of Town parks and recreational areas will also increase. With the developer parkland dedication requirements, developed recreational areas will increase to over 60 acres as depicted on the chart below.

As the Town prospers and grows, the day-to-day operations will require additional personnel to deal with the additional needs of the parks, road maintenance, wells and wastewater treatment.



The Commissioners of Boolesville

FY 2011 Budget

SCHEDULE of OUTSTANDING DEBT

Adopted 5/12/2010

Printed: 16-Apr-10

Item No.	Description	Pay-off Year & Interest Rate	Balance: Y/E 06/30/09	FY 09 Actual	FY 10 Projection	FY 11 Bgt. Budget	----- Forward Planning Cycle -----			
							FY 12	FY 13	FY 14	FY 15
GENERAL PROJECTS DEBT SERVICE										
1	No Debts Outstanding									
Sub-total: General Projects			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
WATER & WASTEWATER PROJECTS DEBT SERVICE										
1	WWTP Upgrade Original Loan for \$1,028,500 in 1992 for 40 years.	FY12 - 3.5% [Maryland]	222,903	82,262	222,903	Paid Loan Off				
2	WWTP Exp & BNR Upgrade Original Loan for \$1,250,000 in 2004 for 20 years.	FY24 - 1.20% [Maryland]	1,007,182	48,249	76,879	76,879	76,879	76,879	76,879	76,879
	Use of Impact Fees			28,630						
3	Wesmond I&I Loan Original Loan for \$1,440,000 in 2007 for 20 years	FY27 - 1.0% [Maryland]	891,589					66,752	83,601	83,601
	Use of Kettler Proffer	\$221,250		1,250						
	Use of Winchester proffer	\$300,000		32,348	83,601	83,601	83,601	16,849		
	Use of Elgin Family Proffer	\$100,000		50,000						
Sub-total: Water & Wastewater Projects										
Paid From General Funds				\$130,511	\$76,879	\$76,879	\$76,879	\$143,631	\$160,480	\$160,480
Paid From Unrestricted Funds					\$222,903					
Paid From Restricted Funds			\$0	\$112,228	\$83,601	\$83,601	\$83,601	\$16,849	\$0	
TOTAL: ALL DEBT SERVICE			\$2,121,674	\$242,739	\$383,383	\$160,480	\$160,480	\$160,480	\$160,480	\$160,480

Notes

- [1] There are no outstanding loans for General Fund Capital Projects.
- [2] The WWTP Upgrade loan will be paid off in Fy10 using \$222,903 of unrestricted reserves.
- [3] The WWTP Expansion and Upgrade loan was based on the expansion portion of the construction. As Impact Fees are collected, they will be applied towards the loan.
- [4] The Wesmond I&I loan facilitated the completion the relining efforts in the Wesmond Subdivision. Proffers from developers are allocated towards this loan.

The Commissioners of Boolesville

FY 2011 Budget

GENERAL FUND SUMMARY

Adopted 5/12/2010

Printed: 16-Apr-10

Ref. Page	Item or Description	Y/E 06/30/09 FY 09 Actual	Y/E 06/30/10 FY 10 Budget	Y/E 06/30/10 FY 10 Projection	Y/E 06/30/11 FY 2011 Budget
General Funds Operating Summary					
6	General Revenue Total	\$2,828,913	\$2,697,709	\$2,734,784	\$2,376,196
General Expenditures					
Funding for Capital Projects					
13	General Capital Projects	(726,735)	(643,000)	(646,642)	(373,000)
25	Water/Wastewater Cap Projs	(130,000)	(315,000)	(335,000)	(265,000)
	Sub-total: Capital Projects	(856,735)	(958,000)	(981,642)	(638,000)
7	Operating Expenses	(1,972,178)	(1,735,320)	(1,735,320)	(1,735,988)
	Total: General Expenditures	(\$2,828,913)	(\$2,693,320)	(\$2,716,962)	(\$2,373,988)
	Net Operating Balance	\$0	\$4,389	\$17,822	\$2,208
	Unrestricted Funds Carried Forward from Prior Year	1,140,836	1,701,621	1,701,621	930,785
Developer Proffers					
	Winchester I&I Project Repayment	800,000			
6	Application of Excess Unrestricted Funds	0	0	0	0
	For General Capital Projects	(89,367)	(322,000)	(565,755)	0
	For W/WW Capital Projects	0	0	0	0
	Transfer to General Fund	(149,848)	0	0	0
4	For Debt Service	0	(222,903)	(222,903)	0
	Closing Balance: Genl Funds [Unrestricted Reserve]	\$1,701,621	\$1,161,107	\$930,785	\$932,993
General Funds Capital Projects Summary					
	Funding Balance Carried Forward from Prior Year	\$1,268,457	\$971,206	\$1,046,446	\$1,043,601
6	Funding from General Revenues	726,735	643,000	646,642	373,000
3	Funding from Impact Fees	0	0	0	0
	Prior Balance - Impact Fees	227,755			
2	Transfers from Restricted Funds	50,000	0	0	0
6	Funding from MD Grants, Others	448,428	397,000	820,755	0
	Available for Capital Projects	\$2,721,375	\$2,011,206	\$2,513,843	\$1,416,601
13	Capital Projects Expenditures	(1,674,929)	(1,361,551)	(1,470,242)	(782,600)
	Closing Balance: Capital Projects Funding	\$1,046,446	\$649,655	\$1,043,601	\$634,001

Notes

- [1] The General Fund Summary is divided into two parts:
- * The upper section presents the status of the Operating Account, including yearly revenue, allocations for Capital Projects, the Annual Operating Balance, Unrestricted Funds carried forward, and finally, the Unrestricted Funds Close-Out Balance for the year. Included in the summary is the application of any excess Cash Reserves into the budget year.
 - * The Commissioners set the minimum Unrestricted Fund reserves using the operations and maintenance expenses of both the General and Water/Wastewater Funds for a four month period.

- [2] The lower section summarizes the activity in the General Funds Capital Projects Account, including funds carried forward, new funding from the Operating Account, and funding from other sources, all summarized in the total funds available for General Capital Projects. Actual or Planned Capital Spending is shown, ending in the Funding Balance for Capital Projects.

- [3] In addition to cash assets, the Town owns several pieces of real property:

<u>Buildings and Municipal Facilities</u>	<u>Parks and Recreational Facilities</u>
Town Hall	Stevens Park
Old Methodist Church, Thrift Shop	Halmos Park
Wastewater Treatment Plant	Bodmer Park
Six Sewage Pump Stations	Whalen Commons
Maintenance Building	Campbell Park
Eleven Well Houses	Wootton Heights Park
Equalization Lagoon	Brooks Park
	Old Methodist Cemetery
	Lori Gore Park
	W. Willard Practice Field
	Collier Circle Pond
	Dr. Dillingham Park

- [4] See page 19 for Town-owned vehicles.

The Commissioners of Poolesville

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GENERAL FUND REVENUE SUMMARY

Adopted 5/12/2010

Printed: 16-Apr-10

Acct No.	Account Name	Y/E 06/30/09 FY 09 Actual	Y/E 06/30/10 FY 10 Budget	Y/E 06/30/10 FY 10 Projection	Y/E 06/30/11 FY 2011 Budget
General Revenue					
Part A - External Sources					
111	Property Taxes	1,019,240	1,067,298	1,067,298	1,067,298
112	P/P Property Unincorporated	3,908	3,600	3,600	3,600
113 & 114	P/P Public Utilities / Ordinary Corp.	30,646	41,248	41,248	41,248
311.4	Revenue Sharing	221,771	221,771	221,771	210,682
330.5	Property Tax Grant	722	722	722	722
360.1	Income Tax	881,952	836,626	836,626	752,963
156	Highway	270,668	255,510	52,021	23,000
222	Franchise / Traders License	29,381	25,200	25,200	25,200
121	Interest Income (120 & 465)	49,060	90,000	90,000	90,000
223	Building / Plumbing Permits	13,415	4,000	4,000	4,000
330.9	State of Maryland Grants	0	0	0	0
412	Zoning / Development Fees	1,700	1,000	1,000	1,000
414	Sale of Town Documents	136	200	200	200
462	Rental Income - Wireless Antennas	140,561	147,290	147,290	153,039
469	Miscellaneous Income	2,846	1,000	1,000	1,000
	Private Hook-Up Repayment	1,244	1,244	1,244	1,244
470	Impact Fee Reimbursement	8,567	0	0	0
480	Recreation Program	3,247	1,000	1,000	1,000
	Unrestricted Funds Transfer *10/19/2009 Amend	149,848		240,564	
	Sub-total: General Revenue (External Sources)	\$2,828,913	\$2,697,709	\$2,734,784	\$2,376,196
Developer Proffers					
	Winchester I&I Project Repayment	\$800,000			
Part B - Internal Transfers					
	Application of Excess Unrestricted Funds	0	0	0	0
	For General Capital Projects	89,367	322,000	565,755	0
	For W/WW Capital Projects	0	0	0	0
	Transfer to General Fund	149,848	0	0	0
	For Debt Service	0	222,903	222,903	0
	Sub-total: General Revenue	\$3,868,128	\$3,242,612	\$3,523,442	\$2,376,196
Impact Fee Revenue					
475.1	Recreation	11,993	24,443	15,075	22,613
475.2	Public Facilities	8,567	17,459	10,768	16,152
	Sub-total: Impact Fee Revenue	\$20,560	\$41,902	\$25,843	\$38,765
Grants and Designated Funding					
A	MD Grant: Program Open Space	288,000	0	0	0
B	MD Grant: Parks & Playgrounds	21,061	0	0	0
C	Heritage Montgomery Streetscape	25,000	0	5,000	0
D	MHHA Bandshell	25,000	75,000	75,000	0
E	Skate Park	0	0	175,000	0
F	Internal Transfers	89,367	322,000	565,755	0
	Sub-total: Grants and Designated Funding	\$448,428	\$397,000	\$820,755	\$0
Restricted Revenue					
	Transferred from "Development Funds" Reforestation Fees	0		0	
	Sub-total: Restricted Revenue	\$0	\$0	\$0	\$0
	Total: General Fund Revenue	\$4,337,116	\$3,681,514	\$4,370,040	\$2,414,961
Account Descriptions					
111	Property Taxes cover both commercial and residential properties; the latter at \$0.1594 per \$100 of assessed valuation.				
112	Personal Property Tax for Unincorporated businesses in Poolesville.				
113/114	These are Personal Property Tax accounts: 113 for Public Utilities (Verizon, Washington Gas), and 114 for other corporations in Poolesville				
311.4	Covers the Tax Duplication formula with the County and is based on the miles of Town roads				
330.5	Covers bank shares and comes from Montgomery County, the same every year.				
360.1	Revenue is based on a State formula, with a piggy-back County tax added. The formula is based on taxable income reported				
156	The State computes this amount based on the miles of Town roads and the vehicles registered in Town by residents				
222	Franchise Fees includes Comcast Cable TV, and a portion of the business licenses granted by the County				
121	Interest earned on the General Fund savings account and our account with the County's Investment Fund				
412	Zoning applications and Development fees for new subdivisions, and is offset by Expense Acct. 1210				
462	Includes the rental of space on the Water Tower to Sprint, Verizon, Nextel, and T-Mobile				
480	Fees charges for participants in the Summer Recreation Program.				

The Commissioners of Boolesville

FY 2011 Budget

GENERAL FUND EXPENSE SUMMARY

Adopted 5/12/2010

Printed: 16-Apr-10

Acct No.	Account Name	Y/E 06/30/09 FY 09 Actual	Y/E 06/30/10 FY 10 Budget	Y/E 06/30/10 FY 10 Projection	Y/E 06/30/11 FY 2011 Budget
500	Town Administration	150,293	153,640	153,640	149,502
600	Elections	9,388	7,500	7,500	7,500
700	Staff Salaries and Benefits	561,103	617,201	617,201	619,857
800	Law	48,630	40,000	40,000	40,000
900	Municipal Buildings & Operations	83,529	87,300	87,300	96,450
1000	Streets, Sidewalks, & Storm Drains	174,679	120,100	120,100	120,100
1100	Parks & Recreation	44,891	57,700	57,700	51,700
1200	Engineering	127,861	40,000	40,000	40,000
1300	Planning & Zoning	993	10,000	10,000	5,000
1400	Public Safety	17,796	17,000	17,000	17,000
1500	Municipal Services	395,804	395,000	395,000	395,000
1600	Grant to Water & Wastewater Fund	226,700	113,000	113,000	117,000
1700	Debt Service	130,511	76,879	76,879	76,879
Sub-total: General Fund Operating Expenses		\$1,972,178	\$1,735,320	\$1,735,320	\$1,735,988
2000	Funding for Capital Projects	726,735	643,000	646,642	373,000
3000	Granted for Water & Wastewater Capital Projects	130,000	315,000	335,000	265,000
Sub-total: General Fund Capital Expenses		\$856,735	\$958,000	\$981,642	\$638,000
Total: General Fund Expenses		<u>\$2,828,913</u>	<u>\$2,693,320</u>	<u>\$2,716,962</u>	<u>\$2,373,988</u>

Notes

[1] Employee's received salaries increases in the FY10 range restructuring. In FY11, these salaries will not increase

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Adopted 5/12/2010

Printed: 16-Apr-10

Acct No.	Account Name	Y/E 06/30/09 FY 09 Actual	Y/E 06/30/10 FY 10 Budget	Y/E 06/30/10 FY 10 Projection	Y/E 06/30/11 FY 2011 Budget
500	<u>Town Administration</u>				
505	Executive Meetings and Training	20,085	26,650	26,650	19,650
510	Advertising	1,315	4,200	4,200	4,200
515	Dues and Subscriptions	8,899	8,900	8,900	8,900
525	Contract Services	6,548	12,500	12,500	10,500
530	Bonding and Employee Training	1,762	1,100	1,100	340
540	Accounting and Auditing	34,049	26,000	26,000	26,000
545	Printing and Duplicating	11,428	12,200	12,200	15,462
550	Communications	13,158	14,800	14,800	9,800
555	Office Supplies and Expense	5,781	4,000	4,000	10,400
565	Committee Support	16,232	13,350	13,350	17,500
570	Community Goodwill	31,036	29,940	29,940	26,750
Total: Acct 500 Town Administration		<u>\$150,293</u>	<u>\$153,640</u>	<u>\$153,640</u>	<u>\$149,502</u>

Account Descriptions

The Major Account Group 500 covers those expenses that are incurred in the day-to-day operation of Town affairs, including our municipal outreach to the community at large. The following breakdown is included in this general category:

- 505 Includes meetings and training the Commissioners and Town Manager attend, including the Maryland Municipal League (MML) Conferences, MML Montgomery County Chapter Meetings, National League of Cities Conferences, Chamber of Commerce Meetings, meetings with State and County officials, and other official functions.
- 510 Advertising in the media.
- 515 Includes dues for organizations such as the MML, Manager's Association, etc., as well as subscriptions for various publications.
- 525 Includes the transcriber for minutes and public hearing transcripts.
- 530 Includes bonding for the Town Manager and Town Clerk and training for all Town employees
- 540 CPA Accounting assistance and costs for end of year audit are doubled as a result of newly mandated reporting requirements
- 545 Includes a new copying machine lease, copy paper, printing and postage for the Town Newsletter
- 550 Includes telephone service in Town Hall and the Maintenance Building, fax machine, cellular phones for senior staff, hand-held radios for the general staff, maintenance for the radio system, and Internet service.
- 555 Includes office supplies for both Town Hall and the Maintenance Building offices, as well as postage, business cards, etc
- 565 This year the account will support the efforts of the Community and Economic Development Committee. The projects include the Holiday Ceremony, movies in the park, farmer's market and a spring fest.
- 570 Includes community awards and plaques, Poolesville Day, Prom Night, UMCVFD fire works and others as approved by the Commissioners.

The Commissioners of Pooleville

FY 2011 Budget

GENERAL FUND EXPENSE DETAILS

Adopted 5/12/2010

Printed: 16-Apr-10

Acct No.	Account Name	Y/E 06/30/09 FY 09 Actual	Y/E 06/30/10 FY 10 Budget	Y/E 06/30/10 FY 10 Projection	Y/E 06/30/11 FY 2011 Budget
600	Elections				
605	Printing and Duplicating	2,884	1,500	1,500	1,500
610	Voting Machines and Supplies	5,100	5,000	5,000	5,000
615	Legal Fees	1,404	1,000	1,000	1,000
Total: Acct 600 Elections		<u>\$9,388</u>	<u>\$7,500</u>	<u>\$7,500</u>	<u>\$7,500</u>
700	Staff Salaries and Benefits				
705	Salaries	707,791	796,087	796,087	798,592
710	Social Security	53,759	60,901	60,901	61,092
715	Employee Benefits	140,791	143,521	143,521	143,745
720	Workmen's Compensation	28,498	36,483	36,483	36,483
	Sub-Total: Salaries and Benefits for All Employees	930,839	1,036,992	1,036,992	1,039,912
750	Salary Burden Allocation				
755	Water/Wastewater Salary Burden	(325,977)	(373,429)	(373,429)	(373,429)
760	Wastewater Admin Salary Burden	(9,191)	(9,067)	(9,067)	(9,199)
765	Water Admin Salary Burden	(34,568)	(37,295)	(37,295)	(37,427)
	Sub-Total: Salary Burden Allocations	(369,736)	(419,791)	(419,791)	(420,055)
Total: Acct 700 Staff Salaries and Benefits		<u>\$561,103</u>	<u>\$617,201</u>	<u>\$617,201</u>	<u>\$619,857</u>

Account Descriptions

The Major Account Group 600 has funds budgeted in every even-numbered year, when elections for Town Commissioners take place. Included is the cost of all pre-election preparation, election day activities, and follow-up as may be required.

- 605 These are costs associated with printing Absentee Ballots, delivering by registered mail, etc.
- 610 Costs include the rental of four voting machines and the services of one operator.
- 615 This account covers the costs of attorney's fees to meet with the Board of Elections, offer legal guidance, and respond to other inquiries.

The Major Account Group 700 includes salaries, social security, insurance, hospitalization, and retirement plan contributions for the Town Manager, Town Clerk-Treasurer, Deputy Clerk, the Public Works staff, Water and Wastewater staff, and other temp employees, such as for the Summer Recreation Program, that may be hired. At present, Pooleville has a total of fifteen (15) employees.

- 705 Includes salaries for all Town employees.
 - 710 Includes the costs for federally-mandated Social Security and Medicare programs
 - 715 This account includes the Town's voluntary benefits package, including Medical plan, Insurance plan, and Retirement contributions
 - 720 This account covers the cost of mandated Workmen's Compensation Insurance.
- 755, 760, 765
These accounts reflect the cost associated with salaries and benefits attributed to water and wastewater.

The Commissioners of Pooleville

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Printed: 16-Apr-10

Acct No.	Account Name	Y/E 06/30/09 FY 09 Actual	Y/E 06/30/10 FY 10 Budget	Y/E 06/30/10 FY 10 Projection	Y/E 06/30/11 FY 2011 Budget
800	Law				
805	Legal Fees	48,630	30,000	30,000	30,000
810	Legal Fees - Development	0	0	0	0
815	Code Organization	0	10,000	10,000	10,000
Total: Acct 800 Law		\$48,630	\$40,000	\$40,000	\$40,000
900	Municipal Buildings & Operations				
910	Insurance	23,540	23,700	23,700	28,700
915	Electricity and Heat	23,165	27,100	27,100	27,100
920	Maintenance and Building Supplies	1,422	1,500	1,500	1,500
925	Repairs and Maintenance	5,107	4,800	4,800	9,450
930	Town Hall Rental	3,978	0	0	0
940	Uniforms	2,280	2,700	2,700	2,200
950	Vehicle Insurance	715	3,500	3,500	3,500
955	Truck Operations and Maintenance	23,181	23,000	23,000	23,000
960	Small Tools and Equipment	141	1,000	1,000	1,000
Total: Acct 900 Municipal Buildings & Operations		\$83,529	\$87,300	\$87,300	\$96,450

Account Descriptions

The Major Account Group 800 summarizes the costs associated with Pooleville's service contract with the Town Attorney.

- 805 The account covers attorney's fees for attendance at meetings, normal opinions, responding to questions, and other general legal issues. Included also are the costs for representing Pooleville in lawsuits and other challenges that may be raised by third parties.
- 810 This covers the review of Bond documentation, preparation of easements, review of site plans, and negotiations with property owners.
- 815 This account covers the time spent in writing, editing, and updating the Town's Code and Charter. At the present time, future Code changes have not been identified.

The Major Account Group 900 covers general/liability insurance for Town Hall, the Maintenance Building, and Old Methodist Church. In addition, this Group cover the costs of electricity, maintenance, and supplies for all General Fund Town buildings, as well as costs associated with municipal operations.

- 910 Includes insurance coverage (property, general, and liability) for Town buildings and for insurance for the Commissioners acting as a legislative unit.
- 915 Electricity and Heat includes utility costs for Town buildings. In general, electricity is used to heat and air-condition all buildings.
- 920 This account covers the cost of all expendable and supply items, such as nuts, bolts, nails, cleaning supplies, paper towels, toilet paper and other general supplies necessary to properly maintain and operate all Town buildings.
- 925 This account covers the cost of maintenance and repair of Town buildings. Townhall cleaning service, fire monitoring system, infestation control and Montgomery County Fire Code Insp.
- 930 This account covers the rental fee for Town Hall offices and Town meeting space.
- 940 Includes expenses associated with providing proper work clothes, rain gear, cold weather gear, safety boots, etc.
- 950 This account covers the cost of maintaining insurance on Town vehicles.
- 955 This account covers the repair and maintenance, including the costs of gas and oil, for Town trucks and mowers.
- 960 This covers items such as hammers, screwdrivers, shovels, drills, etc., and other small items not generally included in the Capital Projects Budget.

The Commissioners of Boolesville

FY 2011 Budget

GENERAL FUND EXPENSE DETAILS

Adopted 5/12/2010

Printed: 16-Apr-10

Acct No.	Account Name	Y/E 06/30/09 FY 09 Actual	Y/E 06/30/10 FY 10 Budget	Y/E 06/30/10 FY 10 Projection	Y/E 06/30/11 FY 2011 Budget
1000	Streets, Sidewalks, & Storm Drains				
1050	Repairs/Maintenance/Resurfacing	11,360	13,000	13,000	13,000
1055	Storm Drain Repair/Maintenance	4,014	4,500	4,500	4,500
1060	Street Signs	1,778	2,000	2,000	2,000
1065	Street Lighting	154,875	87,600	87,600	87,600
1070	Snow Removal	1,904	8,000	8,000	8,000
1085	Sidewalk Repair & Maintenance	748	5,000	5,000	5,000
Total: Acct 1000 Streets, Sidewalks, & Storm Drains		\$174,679	\$120,100	\$120,100	\$120,100

Account Descriptions

The Major Account Group 1000 covers all costs associated with the general maintenance and repair of all Town streets, storm water systems, street signs, street lighting, truck expenses, as well as the cost supplies and specific expenses for snow removal (note that Town staff salaries, including overtime, for snow removal, are included in Account Group 700).

- 1050 This account includes minor repair and maintenance to roads following water main breaks and other road surface failures with gravel and cold patch. Permanent repairs are completed when major resurfacing projects are scheduled as identified in the Capital Projects section of this Budget.
- 1055 Included in this account are the costs for the cleaning of, and minor repairs to, storm drain inlets and pipes. Again, major work items are included in the Capital Projects section of this Budget.
- 1060 This account covers the installation of new street signs, and the repair/replacement of older signs, as may be required
- 1065 The operation of the Town's residential street lights (565) and Cobra Head lights (about 65) was performed under contract with Allegheny Power, including maintenance and electric cost. The FY010/11 reduced costs reflects the cost now that the Town owns and maintains
- 1070 Included in this account is the cost of salt, and other materials that may be spread on Town roads, as may be required during snow/ice events. It also includes the cost of special items that may be needed for snow removal, as well as the cost of truck repairs specifically due to snow removal.
- 1085 This account covers the cost of repairing and maintaining all Town sidewalks.

The Commissioners of Poolesville

FY 2011 Budget

GENERAL FUND EXPENSE DETAILS

Adopted 5/12/2010

Printed: 16-Apr-10

Acct No.	Account Name	Y/E 06/30/09 FY 09 Actual	Y/E 06/30/10 FY 10 Budget	Y/E 06/30/10 FY 10 Projection	Y/E 06/30/11 FY 2011 Budget
1100	Parks & Recreation				
1150	Park Lighting	6,163	8,700	8,700	8,700
1155	Park Repair and Maintenance	32,900	30,000	30,000	30,000
1160	Streetscape (Tree) Expense	0	6,000	6,000	0
1165	Street Tree Maintenance	2,781	10,000	10,000	10,000
1170	Recreation Program	3,047	3,000	3,000	3,000
Total: Acct 1100 Parks & Recreation		<u>\$44,891</u>	<u>\$57,700</u>	<u>\$57,700</u>	<u>\$51,700</u>
1200	Engineering				
1205	General Engineering	33,591	30,000	30,000	30,000
1210	Engineering Development	94,270	10,000	10,000	10,000
Total: Acct 1200 Engineering		<u>\$127,861</u>	<u>\$40,000</u>	<u>\$40,000</u>	<u>\$40,000</u>
1300	Planning & Zoning				
1300	Planning and Zoning	993	10,000	10,000	5,000
Total: Acct 1300 Planning & Zoning		<u>\$993</u>	<u>\$10,000</u>	<u>\$10,000</u>	<u>\$5,000</u>

Account Descriptions

The Major Account Group 1100 covers those expenses associated with maintaining Poolesville's parks, and the aesthetics of the Town streets. Included also are the costs of seasonal recreation programs. In general, major projects are included in the Capital Projects section of the Budget.

- 1150 This includes the cost of lighting of the tennis and basketball courts at Halmos Park, and the security lights at Halmos and Stevens Parks.
- 1155 This account covers the cost of repair and maintenance of equipment in the tot lots, as well as the baseball field fences and bleachers. It also includes re-seeding the fields as necessary, annual fertilizing and weed killing treatments, gravel to repair parking lot damage, as well as mosquito control. Major projects addressing the upkeep of our recreational facilities are included in the Capital Projects section
- 1160 This line item covers the cost of the purchasing and planting of all street trees.
- 1165 This account primarily addresses the costs for the maintenance and replacement of existing street trees and the miscellaneous purchase of shrubs and annuals.
- 1170 Included are the costs for equipment, supplies, and tee shirts for the Summer Recreation Program

The Major Account Group 1200 covers the costs associated with the services contract with the Town Engineer for general engineering services, including attendance at Town meetings and other projects as directed by the Commissioners and/or Town Manager. It also includes the cost of services rendered for supervision of building roads, sidewalks, storm drainage systems, and other infrastructure in new subdivisions.

- 1205 This account captures the cost of providing the services described above, other than costs charged directly to specific Capital Projects.
- 1210 Some of the costs in this account are offset by the receipt of developer fees.
- 1300 This account provides funding for reports, surveys, duplicating or publishing of plans and reports specific to the duties of the Planning Commission.

The Commissioners of Poolesville

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GENERAL FUND EXPENSE DETAILS

Adopted 5/12/2010

Printed: 16-Apr-10

Acct No.	Account Name	Y/E 06/30/09 FY 09 Actual	Y/E 06/30/10 FY 10 Budget	Y/E 06/30/10 FY 10 Projection	Y/E 06/30/11 FY 2011 Budget
1400	Public Safety				
1425	Code Enforcement Officer	12,715	12,000	12,000	12,000
1435	Plumbing Inspection	5,081	5,000	5,000	5,000
Total: Acct 1400 Public Safety		<u>\$17,796</u>	<u>\$17,000</u>	<u>\$17,000</u>	<u>\$17,000</u>
1500	Municipal Services				
1500	Trash Collection	395,804	395,000	395,000	395,000
Total: Acct 1500 Municipal Services		<u>\$395,804</u>	<u>\$395,000</u>	<u>\$395,000</u>	<u>\$395,000</u>
1600	Grant to Water & Wastewater Fund				
1600	Grant to Water & Wastewater Fund	226,700	113,000	113,000	117,000
Total: Acct 1600 Grant to Water & Wastewater Fund		<u>\$226,700</u>	<u>\$113,000</u>	<u>\$113,000</u>	<u>\$117,000</u>
1700	Debt Service				
1700	Debt Service (Principal & Interest)	130,511	76,879	76,879	76,879
Total: Acct 1700 Debt Service		<u>\$130,511</u>	<u>\$76,879</u>	<u>\$76,879</u>	<u>\$76,879</u>

Account Descriptions

The Major Account Group 1400 covers the activities of the Code Enforcement Officer and the Plumbing Inspector.

1425 This is a contract position established to insure enforcement of Poolesville's Code.

1435 This is a contract position covering the inspection of new connections to the municipal system and gas connections, as well as alterations to existing connections. In general, the costs in this account are offset by the permit fees in revenue account 223.

The Major Account Group 1500, Municipal Services, includes the cost associated with the Town's contract with Titus Trash Service to provide regular residential trash pickup, at a cost of \$20.16 per house per month.

The Major Account Group 1600 is used to maintain a positive balance in the Water & Wastewater operating account. Funds are intermittently transferred on an as-needed basis at the direction of the Town Manager, with the cognizance of the Commissioners. Funds for Water & Wastewater Capital Projects are funded separately by the General Fund as part of the Town's overall Capital Projects program, and are identified elsewhere in this Budget.

The Major Account Group 1700 covers the repayment of loans incurred for past Capital Projects. The details of the current outstanding loans are found on page 4. The Commissioners have adopted a policy that all Capital Projects, both General Fund and

The Commissioners of Poolesville

FY 2011 Budget

GENERAL FUND - CAPITAL PROJECTS SUMMARY

Adopted 5/12/2010

Printed: 16-Apr-10

Acct No.	Item or Description	Year To Do	Est. Project Cost	Prior Bal. + FY 09 Act.	FY 10 Projection	FY 11 Bgt. Budget	----- Forward Planning Cycle -----			
							FY 12	FY 13	FY 14	FY 15
<u>Project Funding</u>										
2005	Office Equipment		116,500	75,632	12,000	18,000	2,000	2,000	2,000	2,000
2010	Municipal Bldgs & Equip.		266,000	117,698	278,755	0	0	0	0	0
2015	Parks & Streets Equipment		49,500	57,947	20,000	0	10,000	5,000	15,000	15,000
2020	Vehicles		672,000	139,513	65,000	75,000	85,000	85,000	85,000	80,000
2025	Major Town Projects		2,066,000	862,806	166,436	0	0	0	0	0
2030	Public Facility		4,390,000	324,681	0	0	0	0	0	50,000
2035	Parks and Recreation		2,401,000	366,313	431,000	30,000	30,000	80,000	80,000	80,000
2040	Major Street Repair Projects		1,887,000	771,643	250,000	250,000	265,000	310,000	275,000	275,000
Total Funding Allocations			\$11,848,000	\$2,716,233	\$1,223,191	\$373,000	\$392,000	\$482,000	\$457,000	\$502,000
<u>Direct Funding</u>										
2010	MHAA			25,000	75,000					
	Transfer of Unrestricted Funds				113,755					
2025	Montgomery Heritage Grant			45,000	5,000					
	Transfer of Unrestricted Funds				77,794					
	Winchester Proffer			50,000						
2030	Impact Fees									
	MD Grants			150,000						
	Reforestation Fee Funds			6,000						
	Transfer of Unrestricted Funds			168,681						
2035	Impact Fees				227,755					
	MD Grants			160,428	175,000					
	Allocation of unrestricted funds				130,000					
	Restricted Funds									
Sub-total: Direct Funding				\$807,864	\$576,549	\$0	\$0	\$0	\$0	\$0
2000	Funding by General Funds [Total less Direct Funding]			\$1,908,369	\$646,642	\$373,000	\$392,000	\$482,000	\$457,000	\$502,000
<u>Project Expenditures</u>										
				FY 09 Act.						
2005	Office Equipment			(69,378)	(14,456)	(17,600)	0	0	0	0
2010	Municipal Bldgs & Equip.			(30,702)	(360,027)	0	0	0	0	0
2015	Parks & Streets Equipment			(32,691)	(25,529)	0	0	0	0	0
2020	Vehicles			(81,500)	(72,500)	(15,000)	(95,000)	(130,000)	(85,000)	0
2025	Major Town Projects			(596,336)	(426,836)	0	0	0	0	0
2030	Public Facility			(323,003)	0	0	0	0	0	0
2035	Parks and Recreation			(22,732)	(570,894)	0	(120,000)	0	0	0
2040	Major Street Repair Projects			(518,588)	0	(750,000)	0	(575,000)	0	0
Total Expenditures				(\$1,674,929)	(\$1,470,242)	(\$782,600)	(\$215,000)	(\$705,000)	(\$85,000)	\$0
<u>Account Balance by Year</u>										
2005	Office Equipment			6,254	3,798	4,198	6,198	8,198	10,198	12,198
2010	Municipal Bldgs & Equip.			86,996	5,724	5,724	5,724	5,724	5,724	5,724
2015	Parks & Streets Equipment			25,256	19,727	19,727	29,727	34,727	49,727	64,727
2020	Vehicles			58,013	50,513	110,513	100,513	55,513	55,513	135,513
2025	Major Town Projects			266,471	6,071	6,071	6,071	6,071	6,071	6,071
2030	Public Facility			1,678	1,678	1,678	1,678	1,678	1,678	51,678
2035	Parks and Recreation			343,582	203,688	233,688	143,688	223,688	303,688	383,688
2040	Major Street Repair Projects			253,055	503,055	3,055	268,055	3,055	278,055	553,055
<u>Unallocated Impact Fees</u>										
	Park Related									
	Public Facilities			5,140						
Account Balance by Year				\$1,046,446	\$794,253	\$384,653	\$561,653	\$338,653	\$710,653	\$1,212,653

Notes

- [1] This page summarizes the eight Capital Projects accounts associated with General Fund capital expenditures. The summary is divided into three sections as follows:
- * The top part of the page summarizes the costs of the various projects and the overall funding streams developed to implement those projects. Also included in the top section is a summary of all special funding available to augment the regular General Funding. The bottom line in the top section, Acct. 2000, subtracts the special funding and identifies the Net Amount which has been, or will be, funded from General Fund Revenues.
 - * The middle part of the page summarizes the programmed expenditures of the funds to accomplish the various capital projects
 - * The bottom part of the page reflect the remaining balances in each of the accounts at the end of each Fiscal Year
- [2] See the following Capital Account pages for detailed information

The Commissioners of Boolesville

FY 2011 Budget

GENERAL FUND - CAPITAL PROJECTS

Adopted 5/12/2010

Printed: 16-Apr-10

Acct No.	Item or Description	Year To Do	Est. Project Cost	Prior Bal. + FY 09 Act.	FY 10 Projection	FY 11 Bgt. Budget	Forward Planning Cycle			
							FY 12	FY 13	FY 14	FY 15
Project Funding										
2005	Office Equipment			3,770						
	Carry-over funds: Completed Projects			(1,000)						
	Carry-Over Funds allocated to projects			2,023						
1	Future Office Requirements	Open			2,000	2,000	2,000	2,000	2,000	2,000
2	Equipment for New Town Hall		60,000	47,581						
3	Digitize Records	FY09	25,000	25,000						
				(2,742)	[Excess funding transferred into Carry-Over Funds]					
4	Defibrillator	FY09	2,000	1,000						
					[Allocation of excess carry-over funds]					
5	Admin Staff Computers	FY10		2,500						
6	Water Billing Software	FY10	10,000		10,000					
7	Clerk's Printer	FY11								
8	Water Meter Readers	FY11	17,000			16,000				
	Total Funding Allocations		\$116,500	\$75,632	\$12,000	\$18,000	\$2,000	\$2,000	\$2,000	\$2,000
Project Expenditures										
2005	Office Equipment			FY 09 Act.						
1	Future Office Requirements	Open								
2	Equipment for New Town Hall			(45,625)	(1,956)					
3	Digitize Records	FY09		(22,258)						
4	Defibrillator	FY09		(1,495)						
5	Admin Staff Computers	FY10			(2,500)					
6	Water Billing Software	FY10			(10,000)					
7	Clerk's Printer	FY11				(600)				
8	Water Meter Readers	FY11				(17,000)				
	Total Expenditures			(\$69,378)	(\$14,456)	(\$17,600)	\$0	\$0	\$0	\$0
2005	Account Balance by Year			\$6,254	\$3,798	\$4,198	\$6,198	\$8,198	\$10,198	\$12,198

Notes

Shading key in Table: FY 09 Completed/Closed Projects Budgeting, Planned Expenditures for this Budget Year

The indicated funding balances for closed/completed projects are transferred to the Carry-Over Funds in the year following closure.

Project Definitions

2005 The Office Equipment Account covers the purchase of durable office equipment with an expected service life of more than 3 years.

2 The New Town Hall required additional phones, presentation screen, sound system, computers, an emergency security office setup, etc.

3 Digitization of the Town's records will decrease storage requirements and increase efficiency.

4 The defibrillator is located at Town Hall.

5 Replacement of existing computers for senior staff.

6 New billing software will increase efficiency and allow online and credit card payments.

7 This is a replacement of existing equipment

8 Replacement of existing hardware

Acct No.	Item or Description	Year To Do	Est. Project Cost	Prior Bal. + FY 09 Act.	FY 10 Projection	FY 11 Bgt. Budget	Forward Planning Cycle			
							FY 12	FY 13	FY 14	FY 15
Project Funding										
2010	Municipal Bldgs & Equip.			15,724						
	Carry-over funds: Completed Projects			(10,000)						
	Carry-Over Funds allocated to projects									
1	Community Sign	FY08	25,000	10,000						
				9,510	[Allocated from Carry-over Funds]					
2	Storage Bin Cover	FY09	6,000	(825)						
				6,000	[Excess Funding Transferred into Carry-Over Funds]					
3	WWTP Roof	FY10	60,000	40,000	20,000					
4	Whalen Com. bandshell/ Comfort Station	FY10	175,000	25,000	25,000					
	MHAA Grant			25,000	75,000					
	Budget Amendment 11/2/09				113,755					
	Total Funding Allocations		\$266,000	\$117,698	\$278,755	\$0	\$0	\$0	\$0	\$0
Project Expenditures										
2010	Municipal Bldgs & Equip.			FY 09 Act.						
1	Community Sign	FY08		(18,685)						
2	Storage Bin Cover	FY09		(3,289)						
3	WWTP Roof	FY10			(60,000)					
4	Whalen Com. Bandshell/ Comfort Station	FY10		(8,728)	(300,027)					
	Total Expenditures			(\$30,702)	(\$360,027)	\$0	\$0	\$0	\$0	\$0
2010	Account Balance by Year			\$86,996	\$5,724	\$5,724	\$5,724	\$5,724	\$5,724	\$5,724

Notes

Shading key in Table: FY 09 Completed/Closed Projects Budgeting, Planned Expenditures for this Budget Year

The indicated funding balances for closed/completed projects are transferred to the Carry-Over Funds in the year following closure.

Project Definitions

2010 The Municipal Buildings Account covers the major maintenance of, and additions to, existing Town properties.

1 The community sign will be located at the entrance road to the new Town Hall. It will provide information on Town meetings and events.

2 This is a cover to protect the storage of salt during the winter and ball diamond mix/top soil in the spring and summer.

3 The flat roof on the WWTP was installed in 1985 and has had small leaks that have been patched. The replacement in 2010 will fulfill the life expectancy of 25 years.

4 The bandshell/comfort station will provide for the summer concerts and movies.

The Commissioners of Boolesville

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GENERAL FUND - CAPITAL PROJECTS

Adopted 5/12/2010

Printed: 16-Apr-10

Acct No.	Item or Description	Year To Do	Est. Project Cost	Prior Bal. + FY 09 Act.	FY 10 Projection	FY 11 Bgt. Budget	Forward Planning Cycle			
							FY 12	FY 13	FY 14	FY 15
Project Funding										
2015	Parks & Streets Equipment									
	Carry-over funds: Completed Projects			3,465						
	Carry-Over Funds allocated to projects			(3,465)						
1	Accm.for Current and Future Equip Require.			27,747	15,000		10,000	5,000	15,000	15,000
1a	Pole Mounted Radar Speed Signs	FY08	5,000							
1b	Giant Leaf Vac	FY09	11,000	6,735						
				3,465	[Allocation of carry-over funds]					
1c	9 Ton Trailer	FY09	7,500							
1d	Salt Spreader	FY09	6,000							
2	Holiday Lights	FY09	20,000	20,000						
3	Add. Whalen Holiday Features	Open			5,000					
Total Funding Allocations			\$49,500	\$57,947	\$20,000	\$0	\$10,000	\$5,000	\$15,000	\$15,000
Project Expenditures										
2015	Parks & Streets Equipment			FY 09 Act.						
1	Accm.for Current and Future Equip Require.									
1a	Pole Mounted Radar Speed Signs	FY08		(4,995)						
1b	Giant Leaf Vac	FY09		(10,200)						
1c	9 Ton Trailer	FY09		(7,250)						
1d	Salt Spreader	FY09		(5,775)						
2	Holiday Lights	FY09			(20,000)					
3	Add. Whalen Holiday Features	Open		(4,471)	(5,529)					
Total Expenditures				(\$32,691)	(\$25,529)	\$0	\$0	\$0	\$0	\$0
2015	Account Balance by Year			\$25,256	\$19,727	\$19,727	\$29,727	\$34,727	\$49,727	\$64,727

Notes

Shading key in Table: FY 09 Completed/Closed Projects

Budgeting, Planned Expenditures for this Budget Year

The indicated funding balances for closed/completed projects are transferred to the Carry-Over Funds in the year following closure
2015 This account covers the expenses for capital improvements to existing streets and parks infrastructure and for specific equipment.

Project was funded with excess funding from completed projects.

- 1a The pole mounted radar sign is a traffic calming device to warn motorist when they are exceeding the speed limit
- 1b The leaf vac will allow removal of leaves on curbs and in storm drain inlets.
- 1c The trailer will allow the transportation of the skid loader and backhoe.
- 1d This salt spreader will replace an old existing unit.
- 2 The holiday lights will extend the current overhead lights down to Cattail Rd and Fisher Ave.
- 3 The features will be an addition to the annual holiday decorations in Whalen commons

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Acct No.	Item or Description	Year To Do	Est. Project Cost	Prior Bal. + FY 09 Act.	FY 10 Projection	FY 11 Bgt. Budget	----- Forward Planning Cycle -----			
							FY 12	FY 13	FY 14	FY 15
Project Funding										
2020	Vehicles									
	Carry-over funds: Completed Projects			14,513						
	Carry-Over Funds allocated to projects			(14,000)						
1	Tractor w/Mower Boom	FY09	50,000	50,000						
2	72" mower	FY09	12,000	12,000						
3	5 Ton Dump Truck	FY09	25,000	10,000						
				14,000	[Excess funding transferred into carry-over funds]					
4	One Ton Utility Truck	FY10	50,000	20,000	30,000					
5	Large Multi Use Mower	FY10	20,000	10,000	10,000					
6	72" Mower	FY11	15,000	5,000	5,000	5,000				
7	3/4 Ton Utility Truck	FY12	45,000	20,000	10,000		5,000			
8	1 Ton Dump Truck	FY 12	50,000		10,000		20,000			
9	1 Ton Truck w/plow, salt spreader	FY13	60,000			25,000	10,000	25,000		
10	15' Batwing Mower	FY13	55,000			15,000	20,000	20,000		
11	72" Mower	FY13	15,000					15,000		
12	1-ton Flatbed truck	FY14	45,000				10,000	15,000	20,000	
13	3/4 Ton Pick-up truck	FY14	40,000				20,000	10,000		10,000
14	5 Ton Dump Truck	FY16	65,000						20,000	20,000
15	15' Batwing Mower	FY16	55,000						20,000	20,000
16	72" Mower	FY16	15,000							15,000
17	One Ton Utility Truck	FY18	55,000						15,000	15,000
Total Funding Allocations			\$672,000	\$139,513	\$65,000	\$75,000	\$85,000	\$85,000	\$85,000	\$80,000
Project Expenditures										
2020	Vehicles			FY 09 Act.						
1	Tractor w/Mower Boom	FY09		(48,000)						
2	72" Mower	FY09		(12,000)						
3	5 Ton Dump Truck	FY09		(21,500)	(2,500)					
4	One Ton Utility Truck	FY10			(50,000)					
5	Large Multi Use Mower	FY10			(20,000)					
6	72" Mower	FY11				(15,000)				
7	3/4 Ton Utility Truck	FY12					(45,000)			
8	1 Ton Dump Truck	FY 12					(50,000)			
9	1 Ton Truck w/plow, salt spreader	FY13						(60,000)		
10	15' Batwing Mower	FY13						(55,000)		
11	72" Mower	FY13						(15,000)		
12	1-ton Flatbed truck	FY14							(45,000)	
13	3/4 Ton Pick-up truck	FY14							(40,000)	
14	5 Ton Dump Truck	FY16								
15	15' Batwing Mower	FY16								
16	72" Mower	FY16								
17	One Ton Utility Truck	FY18								
Total Expenditures				(\$81,500)	(\$72,500)	(\$15,000)	(\$95,000)	(\$130,000)	(\$85,000)	\$0
2020	Account Balance by Year			\$58,013	\$50,513	\$110,513	\$100,513	\$55,513	\$55,513	\$135,513

Notes

Shading key in Table: FY 09 Completed/Closed Projects

Budgeting, Planned Expenditures for this Budget Year

The indicated funding balances for closed/completed projects are transferred to the Carry-Over Funds in the year following closure. The Town owns the following vehicles:

Mowers and Snow Removal
 1989 Kubota L2250 (field use)
 2008 Mule (multi-use)
 2000 Kubota 3060 (both)
 2003 Kubota ZD21 (mower)
 2006 HR111 Jacobson (mower)
 2006 Kubota ZD21 (mower)
 2008 Kubota ZD21 (mower)

Heavy Equipment
 2003 JCB Backhoe
 2002 Skid Loader
 2008 tractor w/mower boom

Trucks
 1995 International Bucket Truck
 1997 Dodge one ton Utility Truck
 2002 Ford F-250 Utility Truck
 2002 Ford F-450 Dump Truck
 2003 Ford F-350 Flat Bed Truck
 2004 Ford F350 Truck
 2006 Chevy 5 Ton Dump
 2008 Ford F-350
 2010 Ford F 350 Truck

Town vehicles are targeted for replacement on a ten to twelve year cycle.

- 1 The tractor and boom will allow mowing of steep slopes and around ponds.
- 2 The 72" mower will replace the 2001 Kubota ZD21
- 3 This used truck will be an addition to fleet. It will serve to haul very heavy loads, gravel, water break spoil, asphalt and salt.
- 4 The one ton utility truck will replace the 1999 utility truck.
- 5 The multi-use mower will replace the 2000 Kubota 3060
- 6 The 72" mower will replace the 2003 Kubota ZD21
- 7 The 3/4 ton truck scheduled for 2012 will replace the 2002 Ford F250
- 8 The one ton dump scheduled in 2012 will replace the 2002 Ford F450
- 9 This will be an addition to the fleet in anticipation of the new developments, streets and athletic fields.
- 10 This mower will be an addition to the fleet in anticipation of additional ponds, athletic fields and roadsides.
- 11 The 72" mower will replace the 2006 Kubota ZD21
- 12 The 1-ton flatbed scheduled in 2014 will replace the 2003 flatbed truck
- 13 The 3/4 ton truck scheduled for 2014 will replace the 2004 Ford F350
- 14 The 5 ton truck will replace the existing dump truck.
- 15 This mower will replace the 2006 HR111 Jacobson
- 16 This mower will replace the 2006 72" mower
- 17 This will replace the 2008 Ford F-350

The Commissioners of Boonesville

FY 2011 Budget

GENERAL FUND - CAPITAL PROJECTS

Adopted 5/12/2010

Printed: 16-Apr-10

Acct No.	Item or Description	Year To Do	Est. Project Cost	Prior Bal. + FY 09 Act.	FY 10 Projection	FY 11 Bgt. Budget	Forward Planning Cycle			
							FY 12	FY 13	FY 14	FY 15
Project Funding										
2025	Major Town Projects									
	Carry-over funds: Completed Projects			72,451						
	Carry-Over Funds allocated to projects			(66,024)						
1	Street Lighting Program	FY05	93,000	51,191						
2	Kohlhoss Sidewalks	FY08	75,000	63,216						
3	West Side Elgin Road	FY08	90,000	13,022						
				66,024	[Allocation of Carry-Over Funds]					
4	Fisher Ave Streetscape	Open	350,000	44,626						
	Winchester Proffer			50,000						
	Montgomery Heritage Grant			45,000	5,000					
5	Fyffe Road Construction	FY08	100,000	50,000						
	Transfer From Account 2035			50,000						
				(7,700)	[Excess funding transferred into Carry-over Funds]					
6	Streetlight Purchase	FY09	425,000	425,000						
7	Westerly Swales	FY10	152,000		80,000					
	Transfer From Unrestricted Funds				72,000					
8	Hunter's Run S/W Pgm Phase 1	FY10	250,000							
	Transfer From Unrestricted Funds				250,000					
	Budget Amendment 10/19/2009 return to General Fund				(240,564)					
9	Wesmond S/walk Pgm: Phase 1	Open	35,000							
10	Westerly S/walk Pgm: Phase 2	Open	85,000							
11	Wesmond S/walk Pgm: Phase 2	Open	235,000							
12	Westerly S/walk Pgm: Phase 3	Open	170,000							
13	W Willard Storm Drain Repairs	Open	6,000							
	Transfer From Restricted Funds			6,000						
	Total Funding Allocations		\$2,066,000	\$862,806	\$166,436	\$0	\$0	\$0	\$0	\$0
Project Expenditures										
2025	Major Town Projects			FY 09 Act.						
1	Street Lighting Program	FY05			(51,190)					
2	Kohlhoss Sidewalks	FY08		(63,217)						
3	West Side Elgin Road	FY08		(79,046)						
4	Fisher Ave Streetscape	Open		(37,766)	(106,860)					
5	Fyffe Road Construction	FY08		(92,300)						
6	Streetlight Purchase	FY09		(316,357)	(109,000)					
7	Westerly Swales	FY10		(7,180)	(144,820)					
8	Hunter's Run S/W Pgm Phase 1	FY10		(470)	(8,966)					
9	Wesmond S/walk Pgm: Phase 1	Open								
10	Westerly S/walk Pgm: Phase 2	Open								
11	Wesmond S/walk Pgm: Phase 2	Open								
12	Westerly S/walk Pgm: Phase 3	Open								
13	W Willard Storm Drain Repairs	Open			(6,000)					
	Total Expenditures			(\$596,336)	(\$426,836)	\$0	\$0	\$0	\$0	\$0
2025	Account Balance by Year			\$266,471	\$6,071	\$6,071	\$6,071	\$6,071	\$6,071	\$6,071

Notes

Shading key in Table: FY 09 Completed/Closed Projects Budgeting, Planned Expenditures for this Budget Year

The indicated funding balances for closed/completed projects are transferred to the Carry-Over Funds in the year following closure.

2025 The Major Town Project Account covers new Capital Improvement Projects aimed at improving the Town's infrastructure.

- 1 Street Lighting Program includes;
 - A) FY05 Tom Fox Ave (Fisher to Hughes)
 - B) FY07 Hoskinson Rd (Bodmer to Wootton)
 - C) FY10 Wootton (Fisher to Hempstone)
- 2 This project will provide safe access for children in this neighborhood to walk to school
- 3 This project will provide a safe route for pedestrians walking from Elgin Road to downtown and the Montgomery County Pool
- 4 Initial funds will provide for construction drawings for improvements along Fisher Avenue
- 5 Fyffe Road construction from Fisher Avenue to Beall Street, including a parking area for Whalen Commons.
- 6 The purchase of streetlights from Allegheny power reduced annual expenditures from \$20 to \$5-\$6 per light per month.
- 7 This project brings the Westerly drainage swales into ADA slope guidelines.
- 8 Sidewalk construction, exact location is still being studied.
- 9 Wesmond S/walk Pgm: Phase 1 includes Soper Street (west side) from Wootton Avenue to Hempstone Avenue.
- 10 Westerly sidewalks phase 2 includes the south side of Spurrier Avenue.
- 11 Wesmond sidewalks phase 2 includes the south side of Hempstone Avenue.
- 12 Westerly Sidewalk program phase 3 includes Bodmer Avenue.
- 13 Repairs to the West Willard storm drain system. The available funding will allow for the engineering design.

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Adopted 5/12/2010

Printed: 16-Apr-10

Acct No.	Item or Description	Year To Do	Est. Project Cost	Prior Bal. + FY 09 Act.	FY 10 Projection	FY 11 Bgt. Budget	Forward Planning Cycle			
							FY 12	FY 13	FY 14	FY 15
Project Funding										
2030	Public Facility									
	Carry-over funds: Completed Projects			1,678						
	Carry-Over Funds allocated to projects									
1	Town Hall / Meeting Spaces Construction	Open	1,600,000	(1,678)	[Excess funding transferred into Carry-over Funds]					
	Reforestation Fee Funds			6,000						
				150,000	[Grant from State of Maryland]					
	10/15/2007 Budget Amendment		290,000	79,314						
	9/22/2008 Budget Amendment			11,500						
	10/20/2008 Budget Amendment			77,867						
2	Community Center	Open	2,500,000							50,000
	Funding From Impact Fees									
	Total Funding Allocations		\$4,390,000	\$324,681	\$0	\$0	\$0	\$0	\$0	\$50,000
Project Expenditures										
2030	Public Facility			FY 09 Act.						
1	Town Hall / Meeting Spaces Final	Open		(323,003)						
2	Community Center	Open								
	Total Expenditures			(\$323,003)	\$0	\$0	\$0	\$0	\$0	\$0
2030	Account Balance by Year			\$1,678	\$1,678	\$1,678	\$1,678	\$1,678	\$1,678	\$51,678

Notes

Shading key in Table: FY 09 Completed/Closed Projects

Budgeting, Planned Expenditures for this Budget Year

The indicated funding balances for closed/completed projects are transferred to the Carry-Over Funds in the year following closure

- [1] Funding from Impact Fees is indicated separately.
As development occurs, impact fees will be collected for this project.

Project Definitions

2030 The Public Facilities Account covers the estimated cost of a new Town Hall / Public Meeting Facility.

In 2004, A Town Hall Committee was formed to gather data and analyze options for a permanent Town Hall. A full report on recommendations for the location, size, and detailed office requirements using County and Federal standards was submitted to the Commissioners.

During the FY07 Budget, the Commissioners purchased a 1 acre parcel for \$150,000 on Beall St. behind Whalen Commons for the construction of the new Town Hall.

The initial site for Town hall was located on Campbell Park. Funds were expended for plans, permits and borings prior to moving to the existing location. Also during the design phase, many changes occurred such as deleting the basement and second story and costs associated with re-bidding of the project. The following breakdown reflects how funds are allocated.

Campbell Park Site - One story frame with optional basement

Site and stormwater management plan & borings	26,265
Architectural concept plan	14,112
	40,377

New Town Hall Site - 2 story frame with basement

Site and stormwater management plan, permeable asphalt parking lot	99,391
forest conservation, permitting & borings	76,313
Architectural design	175,703

Redesign to single story

Re-bid	3,420
Redesign	47,070
	50,490

Overall Cost Breakdown

Land Purchase	155,509
Engineering	136,769
Architecture	128,612
Construction	1,105,413
Oversight	52,332
Permits	14,969
Equipment and furnishings	51,490
Total	1,645,093

- [2] The Community Center is planned to be constructed in Dr. Dillingham Park. Funding will include Town Funds, Impact Fees from developer and grants currently being pursued.

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Adopted 5/12/2010

Printed: 16-Apr-10

Acct No.	Item or Description	Year To Do	Est. Project Cost	Prior Bal. + FY 09 Act.	FY 10 Projection	FY 11 Bgt. Budget	----- Forward Planning Cycle -----			
							FY 12	FY 13	FY 14	FY 15
Project Funding										
2035	Parks and Recreation									
	Carry-over funds: Completed Projects			31,841						
	Carry-Over Funds allocated to projects			(3,352)	(25,000)					
1	ADA Upgrade - Brooks Park	FY07	70,000	(26,032)	[Excess funding transferred into Carry-Over Funds]					
	Parks & Playground Grant			26,750						
2	Whalen Electric Upgrade	FY09	20,000	20,000						
3	Skatepark	Open	250,000	40,000	20,000					
	MD State Grant				175,000					
4	Park ADA Upgrade	Open		20,000	10,000	10,000	10,000	10,000	10,000	10,000
5	Park Equipment Replacement	Open		20,000	20,000	20,000	20,000	20,000	20,000	20,000
6	Eagle Scout Park Equipment	FY09		3,352	[Allocation of Carry-Over Funds]					
7	Master Plan Trail System	FY09	280,000	6,000						
	Funding from Impact Fees			227,755						
8	Whalen Prk Lighting	FY10	36,000		11,000					
					25,000	[Allocation of Carry-Over Funds]				
9	Wootton Heights Tot Lot	FY10	27,000		27,000					
10	Halmos 3 upgrade	FY10	18,000		18,000					
11	Dr. Dillingham Park Development	Open			20,000		50,000		50,000	50,000
	Budget Amendment 11/2/09				130,000					
The following project is listed in the Master Plan Impact Fee Schedule and will be funded through impact fees.										
12	Northern Quadrant Park	Open	1,700,000							
Total Funding Allocations			\$2,401,000	\$366,313	\$431,000	\$30,000	\$30,000	\$80,000	\$80,000	\$80,000
Project Expenditures										
2035	Parks and Recreation			FY 09 Act.						
1	ADA Upgrade - Brooks Park	FY07		(518)						
2	Whalen Electric Upgrade	FY09		(7,531)	(12,469)					
3	Skatepark	Open			(235,000)					
4	Park ADA Upgrade	Open					(50,000)			
5	Park Equipment Replacement	Open					(70,000)			
6	Eagle Scout Park Equipment			(3,352)						
7	Master Plan Trail System	FY09			(233,755)					
8	Whalen Prk Lighting	FY10			(36,000)					
9	Wootton Heights Tot Lot	FY10			(27,000)					
10	Halmos 3 upgrade	FY10			(18,000)					
11	Dr. Dillingham Park Development	Open		(11,331)	(8,670)					
12	Northern Quadrant Park	Open								
Total Expenditures				(\$22,732)	(\$570,894)	\$0	(\$120,000)	\$0	\$0	\$0
2035	Account Balance by Year			\$343,582	\$203,688	\$233,688	\$143,688	\$223,688	\$303,688	\$383,688

Notes

Shading key in Table: FY 09 Completed/Closed Projects

Budgeting, Planned Expenditures for this Budget Year

The indicated funding balances for closed/completed projects are transferred to the Carry-Over Funds in the year following closure

- 1 ADA upgrade for Brooks Park.
- 2 Upgrade of the electrical from a 100 amp panel to a 200 amp panel.
- 3 The Skatepark cost estimate is based on actual construction of a 6500 sqft facility and non-inclusive of land acquisition.
- 4 ADA upgrades will occur as part of the Parks Board's prioritization recommendations. Steven's Park is scheduled for FY12
- 5 Park replacement will occur as part of the Parks Board's replacement recommendations.
- 6 Project consisted of supply exercise equipment for Halmos Park Trail System
- 7 This segment will be constructed along Fisher Avenue from Tom Fox Avenue to Wootton Avenue.
- 8 Provides LED lighting for Whalen Commons parking areas.
- 9 Replacement and ADA upgrade.
- 10 Converts large ballfield into smaller field for 9-12 year old use.
- 11 Accumulation of funds for future development.
- 12 The 10-12 acre quadrant park has been divided into two 5 acre sites due to land constraints. The Elgin and Schraf properties, when developed Accumulation of funds for future development.

The Commissioners of Boolesville

FY 2011 Budget

GENERAL FUND - CAPITAL PROJECTS

Adopted 5/12/2010

Printed: 16-Apr-10

Acct No.	Item or Description	Year To Do	Est. Project Cost	Prior Bal. + FY 09 Act.	FY 10 Projection	FY 11 Bgt. Budget	----- Forward Planning Cycle -----				
							FY 12	FY 13	FY 14	FY 15	
Project Funding											
2040	Major Street Repair Projects			3,055							
Carry-over funds: Completed Projects											
Carry-Over Funds allocated to projects											
1	Butler Road	FY08	40,000	521,494							
2	Sumter Way	FY08	20,000	(incl)							
3	Hoskinson Rd(Wootton-Bodmer)	FY08	230,000	(incl)							
4	Sedgwick Way	FY08	20,000	(incl)							
5	Brown Road	FY08	60,000	(incl)							
6	Spurrier Avenue	FY08	67,000	(incl)							
7	Wootton Ave(Fisher-Hempstone)	FY08	100,000	(incl)							
8	Speed Humps	FY08	25,000	(2,906)	[Excess funding transferred into Carry-over funds]						
9	Munger Farm Rd	FY11	120,000	120,000							
10	Campbell Farm Rd	FY11	90,000	90,000							
11	Spates Hill Rd	FY11	400,000	40,000	250,000	110,000					
12	Titus Way	FY11	40,000			40,000					
13	Lightfoot Lane	FY11	30,000			30,000					
14	Cubitt Ct	FY11	35,000			35,000					
15	Seneca Chase Park Rd & Lot	FY11	25,000			25,000					
16	Wootton Ave (Hemp. To Spates)	FY11	10,000			10,000					
17	Tom Fox Avenue	FY13	230,000				230,000				
18	Halmos Rd	FY13	35,000				35,000				
19	Hillard St	FY13	150,000					150,000			
20	Hillard Ct.	FY13	20,000					20,000			
21	Seymour Ct.	FY13	20,000					20,000			
22	Hoskinson Ct.	FY13	15,000					15,000			
23	Hoskinson Rd(Bodmer-Tom Fox)	FY13	85,000					85,000			
24	Halmos Park Lot	FY13	20,000					20,000			
25	FY 16 Paving Program	FY16							275,000	275,000	
Total Funding Allocations			\$1,887,000	\$771,643	\$250,000	\$250,000	\$265,000	\$310,000	\$275,000	\$275,000	
Project Expenditures											
2040	Major Street Repair Projects			FY 09 Act.							
1	FY 08 Paving Program	FY08		(518,588)							
2	Speed Humps	FY08		(incl)							
3	FY11 Paving Program	FY11				(750,000)					
4	FY13 Paving Program	FY13						(575,000)			
5	FY 16 Paving Program	FY16									
Total Expenditures				(\$518,588)	\$0	(\$750,000)	\$0	(\$575,000)	\$0	\$0	
2040	Account Balance by Year			\$253,055	\$503,055	\$3,055	\$268,055	\$3,055	\$278,055	\$553,055	

Notes

Shading key in Table: FY 09 Completed/Closed Projects **Budgeting, Planned Expenditures for this Budget Year**
The indicated funding balances for closed/completed projects are transferred to the Carry-Over Funds in the year following closure

2040 Major Street Repair Projects address the need to maintain, repair and resurface Town streets.

All Town roads were evaluated and prioritized in 2007. Estimates in the out years reflect a 3% annual increase each year

The speed humps are part of a pilot program to increase speed awareness in residential areas

The Commissioners of Boolesville

FY 2011 Budget

WATER and WASTEWATER FUND SUMMARY

Adopted 5/12/2010

Printed: 16-Apr-10

Ref. Page	Item or Description	Y/E 06/30/09 FY 09 Actual	Y/E 06/30/10 FY 10 Budget	Y/E 06/30/10 FY 10 Projection	Y/E 06/30/11 FY 2011 Budget
Water & Wastewater Operating Summary					
22	W & WW Revenue	691,256	877,276	881,276	877,276
22	Grant from General Funds	226,700	113,000	113,000	117,000
	W & WW Available Funding	917,955	990,276	994,276	994,276
Water & Wastewater Expenditures					
23	For W&WW Capital Projects	0	0	0	0
23	Operating Expenses	(917,945)	(989,721)	(989,721)	(993,985)
	Total: W & WW Expenditures	(\$917,946)	(\$989,721)	(\$989,721)	(\$993,985)
	Net Operating Balance	\$9	\$555	\$4,555	\$291
	Unrestricted Funds Carried Forward from Prior Year	99	108	108	4,663
	Closing Balance: Water/Wastewater Funds	\$108	\$663	\$4,663	\$4,954
Water & Wastewater Funds Capital Projects Summary					
	Funding Balance Carried Forward from Prior Year	\$1,601,044	\$1,424,167	\$1,341,572	\$520,526
23	Funding from W & WW Revenues	0	0	0	0
6	Funding Granted by Genl Funds	130,000	315,000	335,000	265,000
3	Funding from Impact Fees	0	0	0	0
	Prior Balance - Impact Fees	16,814			
2	Transfers from Restricted Funds	0	0	0	0
23	Funding from MD Grants, Others	0	0	0	0
	Available for Capital Projects	\$1,747,858	\$1,739,167	\$1,676,572	\$785,526
	Capital Projects Expenditures	(406,286)	(1,002,852)	(1,156,046)	(213,000)
	Closing Balance: Funding for Capital Projects	\$1,341,572	\$736,315	\$520,526	\$572,526

Notes

- [1] The Water and Wastewater Fund Summary is divided into two parts:
- * The upper section presents the status of the Operating Account, including yearly revenue, allocations for Capital Projects, the Annual Operating Balance, Unrestricted Funds carried forward, and finally, the Unrestricted Funds Close-Out Balance for the year. Note that the Water and Wastewater Fund Capital Projects are funded by the General Fund, as W&WW revenues are only sufficient to cover part of the Operating Expenses.
 - * The lower section summarizes the activity in the Water & Wastewater Fund Capital Projects Account, including funds carried forward, new funding from the Operating Account, and funding from other sources (including Granted General Funds), all summarized in the total funds available for Water & Wastewater Capital Projects. Actual or Planned Capital Spending is shown, ending in the Funding Balance for Capital Projects.

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WATER and WASTEWATER FUND REVENUE SUMMARY

Adopted 5/12/2010

Printed: 16-Apr-10

Acct No.	Account Name	Y/E 06/30/09 FY 09 Actual	Y/E 06/30/10 FY 10 Budget	Y/E 06/30/10 FY 10 Projection	Y/E 06/30/11 FY 2011 Budget
<u>Water & Wastewater Revenue</u>					
411.1	User Charges	651,673	847,676	847,676	847,676
505	Interest Income (510 & 515)	3,204	3,000	3,000	3,000
590	WSSC & Contractor Fees	14,691	13,600	13,600	13,600
590B	Bay Fund Admin Fee	2,533	2,500	2,500	2,500
595	Tap Fees	2,340	10,500	10,500	10,500
596	Water Meter Replacement Fee	16,815	0	4,000	0
Sub-total: Water & Wastewater Revenue		\$691,256	\$877,276	\$881,276	\$877,276
<u>Water & Wastewater Internal Support</u>					
	Grant from Unrestricted Gen'l Funds	226,700	113,000	113,000	117,000
Sub-total: Water and Wastewater Available Funding		\$917,956	\$990,276	\$994,276	\$994,276
<u>Impact Fee Revenue</u>					
597.1	Water System	44,545	90,787	55,994	83,990
597.2	Wastewater System	20,560	41,901	25,843	38,765
Sub-total: Impact Fee Revenue		\$65,105	\$132,688	\$81,837	\$122,755
<u>Grants and Designated Funding</u>					
A	MD Grant: ENR for WWTP	0	0	0	0
B	Revenue Authority Payment	0	0	0	0
C	Internal Transfers	0	0	0	0
D	Allocation of Unrestricted Funds	0	0	0	0
E	State Loan for I&I	0	0	0	0
Sub-total: Grants and Designated Funding		\$0	\$0	\$0	\$0
<u>Restricted Revenue</u>					
598	Chesapeake Bay Restoration Fund	50,000	50,000	50,000	50,000
Sub-total: Restricted Revenue		\$50,000	\$50,000	\$50,000	\$50,000
Total: Water & Wastewater Fund Revenue		\$1,033,061	\$1,172,964	\$1,126,113	\$1,167,031

<u>Account Descriptions</u>			
411	Revenue generated from the users of water and wastewater, FY2010 based on restructure of the Water and Wastewater Users Rate Table as depicted below:		
	<u>Old Gallon Tiers</u>	<u>Old Rate System</u>	<u>New Gallon Tiers</u>
	0 - 10,000	5.36	0-30,000
	10,001 - 20,000	6.20	30,001 - 40,000
	20,001 - 30,000	7.05	40,001 - 50,000
	30,001 - 40,000	7.90	50,001 - up
	40,001 - 50,000	8.73	
	50,001 - up	9.58	
	With the actual cost to produce and treat 1,000 gallons being close to \$7.50, subsidizing the lower two tiers was creating a never ending drain on the water and wastewater fund.		
505	Interest income for funds in the savings account and in the County Investment Fund.		
590	Revenue generated from contractor/hydrant use and WSSC.		
595	Paid by new users to the water and wastewater system		
596	This fee was eliminated during the FY10 rate restructure.		
598	This fee is collected by the Town for the State (See page 2 for details)		

The Commissioners of Boonesville

FY 2011 Budget

WATER and WASTEWATER FUND EXPENSE SUMMARY

Adopted 5/12/2010

Printed: 16-Apr-10

Acct No.	Account Name	Y/E 06/30/09 FY 09 Actual	Y/E 06/30/10 FY 10 Budget	Y/E 06/30/10 FY 10 Projection	Y/E 06/30/11 FY 2011 Budget
<u>Wastewater System</u>					
700	Wastewater Operations	346,002	373,800	373,800	373,800
750	Wastewater Administration	246,922	264,324	264,324	264,456
	Sub-total: Wastewater System	592,924	638,124	638,124	638,256
<u>Water System</u>					
800	Water Operations	146,473	121,000	121,000	126,500
850	Water Administration	178,548	230,597	230,597	229,229
	Sub-total: Water System	325,021	351,597	351,597	355,729
Sub-total: Water & Wastewater Operating Expenses		\$917,945	\$989,721	\$989,721	\$993,985
3000	Water & Wastewater Funding for Capital Projects	0	0	0	0
Sub-total: Water & Wastewater Capital Expenses		\$0	\$0	\$0	\$0
Total: Water & Wastewater Fund Expenses		\$917,945	\$989,721	\$989,721	\$993,985

Water and Wastewater Fund Analysis

Wastewater System	\$638,124	\$638,124	\$638,256
	64%	64%	64%
Water System	\$351,597	\$351,597	\$355,729
	36%	36%	36%

Notes

The Commissioners of Boonesville

FY 2011 Budget

WATER and WASTEWATER FUND EXPENSE DETAILS

Adopted 5/12/2010

Printed: 16-Apr-10

Acct No.	Account Name	Y/E 06/30/09 FY 09 Actual	Y/E 06/30/10 FY 10 Budget	Y/E 06/30/10 FY 10 Projection	Y/E 06/30/11 FY 2011 Budget
700	Wastewater Operations				
701	Sludge Hauling	81,892	66,800	66,800	66,800
702	Outside Laboratory Services	23,885	25,000	25,000	25,000
703	Electricity	143,637	165,000	165,000	165,000
705	Chemicals	42,828	44,000	44,000	44,000
707	Building Maintenance	1,077	1,000	1,000	1,000
708	Laboratory Expenses	2,612	3,500	3,500	3,500
709	Small Tools	454	500	500	500
710	WWTP Repair & Maintenance	21,586	35,000	35,000	35,000
711	Ultra Violet Bulb Maintenance	8,062	8,000	8,000	8,000
712	Sewer Repair and Maintenance	19,969	25,000	25,000	25,000
Total:	Acct 700 Wastewater Operations	<u>\$346,002</u>	<u>\$373,800</u>	<u>\$373,800</u>	<u>\$373,800</u>
750	Wastewater Administration				
755	Alloc: Staff Salary Burden from GF755	211,964	224,057	224,057	224,057
757	Alloc: Admin Sal'y Burden from GF760	9,191	9,067	9,067	9,199
761	Personnel Uniforms and Training	4,390	4,100	4,100	4,100
763	Accounting Services	600	3,000	3,000	3,000
765	Legal Services	0	0	0	0
767	General Engineering Services	0	0	0	0
771	Office Supplies	884	700	700	700
773	Telephone	2,155	2,100	2,100	2,100
775	Property Insurance	14,852	18,100	18,100	18,100
781	Truck Insurance	1,700	1,700	1,700	1,700
783	Truck Operations	1,186	1,500	1,500	1,500
Total:	Acct 750 Wastewater Administration	<u>\$246,922</u>	<u>\$264,324</u>	<u>\$264,324</u>	<u>\$264,456</u>

Account Descriptions

The Major Account Group 700 covers all direct expenses associated with the administration, operation and maintenance of the Wastewater System, including outside contracts, utility costs, water and sewer supplies, and maintenance and repair costs.

- 701 This account pays for the sludge hauling to landfills and periodic permit sludge testing
- 702 This account covers sample analysis from outside labs.
- 703 This account covers the electric of the whole compound.
- 705 This account is for chemicals used in the treatment of the wastewater.
- 707 This account is for minor building maintenance.
- 708 This account covers in house lab testing supplies and minor test equipment.
- 709 This account covers small tools specific to wastewater system work.
- 710 This account covers parts and direct costs associated with maintaining the Wastewater Treatment Plant.
- 711 This account funds the annual replacement of the ultra violet disinfection lamps.
- 712 This account covers minor repairs and general maintenance of the sewer piping systems and various pump stations
- 755 This account covers salaries for field staff.
- 757 This account pays for the portion attributed for office staff.
- 761 This account pays for employee t-shirts, sweatshirts and safety boots.
- 763 This account pay a portion of the accounting fees.
- 765 This account pays for legal fees connected with the system.
- 767 This account pays for engineering not directly connected with a project.
- 771 This account pays for office supplies connected with the system.
- 773 This pays for phone bills connected with the system.
- 775 This account pays for wastewater properties, such as the plant and pump stations.
- 781 This account covers a proportionate share of the total cost.
- 783 This account pays a proportionate share of truck operations.

The Major Account Group 750 covers all direct expenses associated with the administration of the Wastewater System, including full salary burden, personnel costs, office operation, all insurance, and truck operations. See page 19 for account descriptions.

The Commissioners of Boolesville

FY 2011 Budget

WATER and WASTEWATER FUND EXPENSE DETAILS

Adopted 5/12/2010

Printed: 16-Apr-10

Acct No.	Account Name	Y/E 06/30/09 FY 09 Actual	Y/E 06/30/10 FY 10 Budget	Y/E 06/30/10 FY 10 Projection	Y/E 06/30/11 FY 2011 Budget
800	Water Operations				
801	Lab Supplies / Testing	9,604	10,000	10,000	15,500
802	Building Supplies	77	500	500	500
805	Electricity	69,092	75,000	75,000	75,000
806	Chemicals	1,033	2,500	2,500	2,500
807	Water Repair and Maintenance	64,209	32,000	32,000	32,000
809	Small Tools	2,458	1,000	1,000	1,000
Total: Acct 800 Water Operations		<u>\$146,473</u>	<u>\$121,000</u>	<u>\$121,000</u>	<u>\$126,500</u>
850	Water Administration				
855	Alloc: Staff Salary Burden from GF755	114,013	149,372	149,372	149,372
857	Alloc: Admin Sal'y Burden from GF765	34,568	37,295	37,295	37,427
859	Bonding	150	150	150	150
861	Personnel Uniforms and Training	4,670	5,800	5,800	5,800
863	Accounting Services	600	3,000	3,000	3,000
865	Legal Services	0	0	0	0
867	General Engineering Services	0	0	0	0
871	Office and Billing Supplies	9,940	10,800	10,800	9,800
873	Telephone	2,981	3,600	3,600	3,100
875	Property Insurance	4,956	9,880	9,880	9,880
881	Truck Insurance	1,700	1,700	1,700	1,700
883	Truck Operations	4,970	9,000	9,000	9,000
Total: Acct 850 Water Administration		<u>\$178,548</u>	<u>\$230,597</u>	<u>\$230,597</u>	<u>\$229,229</u>

Account Descriptions

The Major Account Group 800 covers all direct expenses associated with operation and maintenance of the Town's water system.

- 801 This account covers the costs of all laboratory supplies and expenses, and test equipment, for the Town's municipal water system
- 802 This account covers the cost of all consumable supplies and replenishable hardware supplies for the Water & Wastewater systems.
- 805 Electricity consumed at the various well sites (11) and sewerage pumping stations (6) are included in this account
- 806 The chlorine added to the municipal water supply is included in this account
- 807 Included in this account is the cost of minor repairs and maintenance to the water system, as accomplished by Town staff
- 809 This account covers small tools specific to water system work.

The Major Account Group 850 covers all direct expenses associated with the administration of the Water System, including full salary burden, personnel costs, office operation, all insurance, and truck operations. Acct descriptions are similar for 750's and 850's.

- 755/855 General Fund Account 755 allocates the total salary burden for Water/Wastewater employees, which is then included here.
- 757/857 Likewise, the allocated share of Town Hall staff is calculated in GF Accts 760 & 765 and then included here.
- 859 Cost of Bonding for Deputy Clerk who handles water billing and payments received
- 761/861 These accounts cover the cost of Town uniforms and training for wastewater and water employees respectively.
- 763/765/767/863/865/867 These accounts represent the costs for applicable accounting, legal, and engineering services.
- 771/871 These accounts cover the costs of office supplies for the wastewater and water dept. functions. A/C 871 includes water billing costs.
- 773/873 These accounts include telephone service, including emergency notification systems, at the WWTP and all well houses.
- 775/875 These accounts cover the cost of property insurance for all parts of the wastewater and water infrastructure.
- 781/783/881/883 The cost of truck insurance, gasoline, repairs, parts, etc., is included here for wastewater and water trucks.

The Commissioners of Boonesville

FY 2011 Budget

WATER and WASTEWATER FUND - CAPITAL PROJECTS SUMMARY

Adopted 5/12/2010

Printed: 16-Apr-10

Acct No.	Item or Description	Year To Do	Est. Project Cost	Prior Bal. + FY 09 Act.	FY 10 Projection	FY 11 Bgt. Budget	----- Forward Planning Cycle -----			
							FY 12	FY 13	FY 14	FY 15
<u>Project Funding</u>										
3130	Water Collection & Distribution		3,065,000	1,118,063	150,000	150,000	20,000	40,000	40,000	40,000
3150	Wastewater Systems		810,500	390,044	169,279	243,000	155,000	20,000	20,000	20,000
3167	Other Water & Wastewater Equip.		233,700	126,477	40,000	10,000	30,000	25,000	25,000	25,000
3169	Inflow & Infiltration		0	45,111	30,000	0	0	0	0	0
3170	Gen'l. Infrastructure Programs		0	60,092	30,000	0	15,000	20,000	20,000	20,000
Total Funding Allocations			\$4,109,200	\$1,739,788	\$419,279	\$403,000	\$220,000	\$105,000	\$105,000	\$105,000
<u>Direct Funding</u>										
3130	Allocation of unrestricted funds			600,000						
3130	Impact Fees									
3130	Annexation Funds (Restr. a/c)									
3150	Impact Fees									
3150	MD Grant				84,279	138,000				
3150	State Loan for BNR-WWTP									
3150	WSSC's Funding Agreement									
3150	State Loan for I&I Revenue Authority									
3170	Transfer of funds									
Sub-total: Direct Funding				\$600,000	\$84,279	\$138,000	\$0	\$0	\$0	\$0
3000	Funding by Gen'l Fund Grant [Total less Direct Funding]			\$1,139,788	\$335,000	\$265,000	\$220,000	\$105,000	\$105,000	\$105,000
<u>Project Expenditures</u>										
				FY 09 Act.						
3130	Water Collection & Distribution			(47,811)	(671,857)	(150,000)	0	0	0	0
3150	Wastewater Systems			(284,075)	(230,357)	(55,000)	(300,000)	0	0	0
3167	Other Water & Wastewater Equip.			(34,268)	(130,398)	(8,000)	(18,000)	0	0	0
3169	Inflow & Infiltration			(35,854)	(37,711)	0	0	0	0	0
3170	Gen'l. Infrastructure Programs			(4,278)	(85,723)	0	(15,000)	(20,000)	(20,000)	(20,000)
Total Expenditures				(\$406,286)	(\$1,156,046)	(\$213,000)	(\$333,000)	(\$20,000)	(\$20,000)	(\$20,000)
<u>Account Balance by Year</u>										
3130	Water Collection & Distribution			1,070,252	548,395	548,395	568,395	608,395	648,395	688,395
3150	Wastewater Systems			105,969	44,891	232,891	87,891	107,891	127,891	147,891
3167	Other Water & Wastewater Equip.			92,209	1,811	3,811	15,811	40,811	65,811	90,811
3169	Inflow & Infiltration			9,257	1,546	1,546	1,546	1,546	1,546	1,546
3170	Gen'l. Infrastructure Programs			55,814	91	91	91	91	91	91
<u>Unallocated Impact Fees</u>										
	Water Related			8,070	12,336					
	Sewer Related									
Available For Capital Projects				\$1,341,572	\$609,071	\$786,735	\$673,735	\$758,735	\$843,735	\$928,735

Notes

- [1] This page summarizes the five Capital Projects accounts associated with Water & Wastewater Fund capital expenditures. The summary is divided into three sections as follows:
- * The top part of the page summarizes the costs of the various projects and the overall funding streams developed to implement those projects. Also included in the top section is a summary of all special funding available to augment the regular Funding Grant from the General Fund. The bottom line in the top section, Acct. 3000, subtracts the special funding and identifies the Net Amount which has been, or will be, funded by means of a Capital Projects Grant from the General Fund Revenues.
 - * The middle part of the page summarizes the programmed expenditures of the funds to accomplish the various capital projects.
 - * The bottom part of the page reflect the remaining balances in each of the accounts at the end of each Fiscal Year.
- [2] See the following Capital Account pages for detailed information.

The Commissioners of Boolesville

FY 2011 Budget

WATER & WASTEWATER FUND - CAPITAL PROJECTS

Adopted 5/12/2010

Printed: 16-Apr-10

Acct No.	Item or Description	Year To Do	Est. Project Cost	Prior Bal. + FY 09 Act.	FY 10 Projection	FY 11 Bgt. Budget	Forward Planning Cycle			
							FY 12	FY 13	FY 14	FY 15
Project Funding										
3130	Water Collection & Distribution			91,380 (90,000)						
	Carry-over funds: Completed Projects									
	Carry-Over Funds allocated to projects									
1	Wells 7,9 &10 Alpha Treatment		850,000	38,680	120,000	150,000				
	Restricted Funds			600,000	[Allocation of Unrestricted Funds]					
2	Westerly Valve Repl	open		17,423	[Allocation of Carry-Over Funds]					
3	Well Implementation	Annl.		61,574						
4	Well 11 (Rabanales)	open	890,000	309,006	30,000		20,000	40,000	40,000	40,000
				90,000	[Allocation of carry-over funds]					
The following projects are listed in the Master Plan Impact Fee Schedule and will be funded through impact fees.										
5	Well 14 (Westerly/Jamison)	Open	525,000							
6	Well 15 (Cattail/Jamison)	Open	800,000							
Total Funding Allocations			\$3,065,000	\$1,118,063	\$150,000	\$150,000	\$20,000	\$40,000	\$40,000	\$40,000
Project Expenditures										
3130	Water Collection & Distribution			FY 09 Act.						
1	Wells 7,9 &10 Alpha Treatment Treatment System	FY07		(43,979)	(594,201)	(150,000)				
	Radon Test kits			(250)	(250)					
2	Westerly Valve Repl	Open			(17,423)					
3	Well Implementation	Annl.		(1,609)	(59,983)					
4	Well 11 (Rabanales)	FY10		(1,973)						
5	Well 14 (Westerly/Jamison)	Open								
6	Well 15 (Cattail/Jamison)	Open								
Total Expenditures				(\$47,811)	(\$671,857)	(\$150,000)	\$0	\$0	\$0	\$0
3130	Account Balance by Year			\$1,070,252	\$548,395	\$548,395	\$568,395	\$608,395	\$648,395	\$688,395

Notes

Shading key in Table: FY 09 Completed/Closed Projects

Budgeting, Planned Expenditures for this Budget Year

The indicated funding balances for closed/completed projects are transferred to the Carry-Over Funds in the year following closure

3130 This account covers all aspects of expanding and improving the Town's water collection and distribution system.

- 1 The Commissioners are moving forward with a program to reduce radionuclides in the Town's water system. The treatment system will consist of connecting Wells 7, 9 & 10 to a radon and uranium removal treatment facility.
- 2 This project provides for the replacement of poorly operating water main valves.
- 3 Well exploration effort includes hydrological studies, drilling, testing, and preliminary confirmation by MDE
- 4 Well implementation includes final permitting and MDE approval, construction of well house, and connection to the Town's water system
- 4 This well will provide redundancy and back-up to the other wells in the Horsepen Branch watershed
- 5-6 These wells are funded by the developers through impact fees.

The Commissioners of Boolesville

FY 2011 Budget

WATER & WASTEWATER FUND - CAPITAL PROJECTS

Adopted 5/12/2010

Printed: 16-Apr-10

Acct No.	Item or Description	Year To Do	Est. Project Cost	Prior Bal. + FY 09 Act.	FY 10 Projection	FY 11 Bgt. Budget	FY 12	FY 13	FY 14	FY 15
Project Funding										
3150	Wastewater Systems									
	Carry-over funds: Completed Projects			40,745						
	Carry-Over Funds allocated to projects			(18,459)	(19,000)					
1	Sump Pump Inflow Elimination	FY08	25,000	23,027	[Allocation of Carry-over Funds]					
2	Upgrade Lagoon Pump Station	FY08	270,000	79,109	[Allocation of Carry-over Funds]					
3	Upgrade Main Pump Station	FY07	60,000	54,600	[Allocation of Carry-over Funds]					
4	Rebuild Main WWTP Pumps	FY09	45,000	38,200	[Allocation of Carry-over Funds]					
5	Transducers	FY09	11,000	6,800	[Allocation of Carry-over Funds]					
6	Polymer Pump System	FY09	3,000	9,443	[Allocation of Carry-over Funds]					
7	500KW Generator	FY09	50,000	2,216	[Allocation of Carry-over Funds]					
8	Hunter's Run Pump Station	FY10	19,000	38,955	[Excess funding transferred into Carry-over funds]					
8	Budget Amendment 8/17/2009			(27,272)						
9	Upgrade Pump Sta. Components	FY11	15,000		19,000	15,000				
10	Future Wastewater System Needs		Open		15,000		15,000	20,000	20,000	20,000
10a	Surge Protectors	FY10	8,000							
10b	D.O Analyzers	FY10	4,500							
11	Belt Press	FY12	300,000		70,000	90,000	140,000			
12	ENR			22,680	[Allocation of Carry-over Funds]					
	State of Maryland Grant				84,279	138,000				
Total Funding Allocations			\$810,500	\$390,044	\$169,279	\$243,000	\$155,000	\$20,000	\$20,000	\$20,000
Project Expenditures										
3150	Wastewater Systems			FY 09 Act.						
1	Sump Pump Inflow Elimination	FY08			(23,027)					
2	Upgrade Lagoon Pump Station	FY08		(188,317)	(10,792)					
3	Upgrade Main Pump Station	FY08		(34,562)	(20,038)					
4	Rebuild Main WWTP Pumps	FY09			(45,000)					
5	Transducers	FY09		(9,443)						
6	Polymer Pump System	FY09		(2,216)						
7	500KW Generator	FY09		(11,683)						
8	Hunter's Run Pump Station				(19,000)					
9	Upgrade Pump Sta. Components	FY11				(15,000)				
10	Future Wastewater System Needs									
10a	Surge Protectors	FY10			(8,000)					
10b	D.O Analyzers	FY10			(4,500)					
11	Belt Press	FY13					(300,000)			
12	ENR			(37,854)	(100,000)	(40,000)				
Total Expenditures				(\$284,075)	(\$230,357)	(\$55,000)	(\$300,000)	\$0	\$0	\$0
3150	Account Balance by Year			\$105,969	\$44,891	\$232,891	\$87,891	\$107,891	\$127,891	\$147,891

Notes

Shading key in Table: FY 09 Completed/Closed Projects **Budgeting, Planned Expenditures for this Budget Year**

The indicated funding balances for closed/completed projects are transferred to the Carry-Over Funds in the year following closure

3150 Includes all major maintenance, modernizations, upgrades and expansions to the sewage collection/treatment/disposal systems.

- 1 Sump pumps have been identified as a source of I&I. The project will eliminate the discharge into the wastewater system
- 2 The current underground station is deteriorating and needs replaced.
- 3 The upgrade consists of accessibility issues required for safety.
- 4 The rebuild of the main pumps will consist of impellers, shafts, and bearings.
- 5 Transducers will replace existing transducers, which read and transmit water levels to the main PLC.
- 6 Replacement Pump System
- 7 The generator serves as the emergency electrical back-up for the entire WWTP. The scheduled repairs will extend the expected life.
- 8 This project provides for the installation of a valve, which will enable the bypass of the station for repair work.
- 9 This project will enable the replacement of electronic components within the Seneca Chase & Hunter's Run Pump Stations
- 10a Protects the main PLC against electrical surges.
- 10b Replacement of existing analyzers
- 11 Replacement of the original equipment
- 12 Program for enhanced nutrient removal

The Commissioners of Boolesville

FY 2011 Budget

WATER & WASTEWATER FUND - CAPITAL PROJECTS

Adopted 5/12/2010

Printed: 16-Apr-10

Acct No.	Item or Description	Year To Do	Est. Project Cost	Prior Bal. + FY 09 Act.	FY 10 Projection	FY 11 Bgt. Budget	----- Forward Planning Cycle -----			
							FY 12	FY 13	FY 14	FY 15
Project Funding										
3167	Other Water & Wastewater Equip.									
	Carry-over funds: Completed Projects			5,190						
	Carry-Over Funds allocated to projects			(5,000)						
1	Water Meter Replacement	Annl.	105,000	44,459				10,000	10,000	10,000
2	Sewer TV Equipment	FY10	60,000	46,550	10,000					
				5,000	[Allocated from carry-over funds]					
3	Future W&S Equipment Needs	Open		16,278	10,000	10,000		10,000	15,000	15,000
a	Cl2 detector/sensors/Equip	FY09	4,000							
b	Fire Hoses	FY09	1,500							
c	Safety Harnesses	FY09	1,200							
d	Aquascope Leak Detector	FY09	2,000							
e	Well Radios (Bdgt Amend)	FY09		14,000						
f	4" Trash Pump	FY10	4,000							
g	Well #2 Turbidity Meter	FY10	5,000							
h	Sewer Snake	FY10	5,000							
i	Spare Pump Hunter's Run Sta.	FY11	8,000							
j	Well Transducers	FY12	18,000					10,000		
	Budget Amendment 3/1/2010 Hunters Run Pump		20,000		20,000					
Total Funding Allocations			\$233,700	\$126,477	\$40,000	\$10,000	\$30,000	\$25,000	\$25,000	\$25,000
Project Expenditures										
3167	Other Water & Wastewater Equip.			FY 09 Act.						
1	Water Meter Replacement	Annl.		(10,761)	(33,698)					
2	Sewer TV Equipment	FY10			(60,000)					
3	Future W&S Equipment Needs									
a	Cl2 detector/sensors/Equip	FY09		(4,754)						
b	Fire Hoses	FY09			(1,500)					
c	Safety Harnesses	FY09			(1,200)					
d	Aquascope Leak Detector	FY09		(1,984)						
e	Well Radios	FY09		(16,769)						
f	4" Trash Pump	FY10			(4,000)					
g	Well #2 Turbidity Meter	FY10			(5,000)					
h	Sewer Snake	FY10			(5,000)					
i	Spare Pump Hunter's Run Sta.	FY11				(8,000)				
j	Well Transducers	FY12						(18,000)		
	Hunters Run Pump				(20,000)					
Total Expenditures				(\$34,268)	(\$130,398)	(\$8,000)	(\$18,000)	\$0	\$0	\$0
3167	Account Balance by Year			\$92,209	\$1,811	\$3,811	\$15,811	\$40,811	\$65,811	\$90,811

Notes

Shading key in Table: FY 09 Completed/Closed Projects

Budgeting, Planned Expenditures for this Budget Year

The indicated funding balances for closed/completed projects are transferred to the Carry-Over Funds in the year following closure

[1] Committed funds may be reallocated, based on final incurred costs of completed projects, and/or revised priorities and needs

3167 This account includes all of the miscellaneous capital costs associated with the operation of the Town's Water & Wastewater Systems.

- 1 This line item provides for water meters for replacements and new installations.
- 2 The sewer TV will allow staff to televise and assess problem areas in the sewerage system without using an outside contractor
- 3a Replaces aging existing equipment
- 3b Replacement hoses used in blowing off wells, hydrants, watering trees, etc.
- 3c Replacement of old harness used for entering manholes and other confined spaces
- 3d Replacement used to locate water main breaks
- 3e Replacement equipment
- 3f Replacement used during water main breaks
- 3g Replacement equipment
- 3h Replacement equipment used for unclogging sewer laterals
- 3i Spare parts on hand.
- 3j Allows electronic readouts and control for water level depths in wells.

The Commissioners of Boolesville

FY 2011 Budget

WATER & WASTEWATER FUND - CAPITAL PROJECTS

Adopted 5/12/2010

Printed: 16-Apr-10

Acct No.	Item or Description	Year To Do	Est. Project Cost	Prior Bal. + FY 09 Act.	FY 10 Projection	FY 11 Bgt. Budget	----- Forward Planning Cycle -----				
							FY 12	FY 13	FY 14	FY 15	
<u>Project Funding</u>											
3169	Inflow & Infiltration			11,546							
	Carry-over funds: Completed Projects			(10,000)							
	Carry-Over Funds allocated to projects			33,565	30,000						
1	On-going I & I Reduction Pgm.	Annl.	Open	10,000	[Allocation of carry-over funds]						
Total Funding Allocations			\$0	\$45,111	\$30,000	\$0	\$0	\$0	\$0	\$0	
<u>Project Expenditures</u>											
3169	Inflow & Infiltration			FY 09 Act.							
1	On-going I & I Reduction Pgm.	Annl.		(35,854)	(37,711)						
Total Expenditures				(\$35,854)	(\$37,711)	\$0	\$0	\$0	\$0	\$0	
3169	Account Balance by Year			\$9,257	\$1,546	\$1,546	\$1,546	\$1,546	\$1,546	\$1,546	

Notes

Shading key in Table: FY 09 Completed/Closed Projects Budgeting, Planned Expenditures for this Budget Year

The indicated funding balances for closed/completed projects are transferred to the Carry-Over Funds in the year following closure

3169 Funding and expenditures for the on-going inflow and infiltration reduction program.

1 Annually funded program to analyze the sewerage system, identify major leaks, and make the necessary repairs

Acct No.	Item or Description	Year To Do	Est. Project Cost	Prior Bal. + FY 09 Act.	FY 10 Projection	FY 11 Bgt. Budget	----- Forward Planning Cycle -----			
							FY 12	FY 13	FY 14	FY 15
<u>Project Funding</u>										
3170	Gen'l. Infrastructure Programs			22,292						
	Carry-over funds: Completed Projects			(7,200)	(15,000)					
	Carry-Over Funds allocated to projects			37,800	30,000		15,000	20,000	20,000	20,000
1	Water/Sewer Extensions	open		7,200	15,000	[Allocated from Carry-Over Funds]				
	Private Hook-ups									
Total Funding Allocations			\$0	\$60,092	\$30,000	\$0	\$15,000	\$20,000	\$20,000	\$20,000
<u>Project Expenditures</u>										
3170	Gen'l. Infrastructure Programs			FY 09 Act.						
1	Water/Sewer Extensions			(4,278)	(85,723)		(15,000)	(20,000)	(20,000)	(20,000)
	Private Hook-ups									
Total Expenditures				(\$4,278)	(\$85,723)	\$0	(\$15,000)	(\$20,000)	(\$20,000)	(\$20,000)
3170	Account Balance by Year			\$55,814	\$91	\$91	\$91	\$91	\$91	\$91

Notes

Shading key in Table: FY 09 Completed/Closed Projects Budgeting, Planned Expenditures for this Budget Year

The indicated funding balances for closed/completed projects are transferred to the Carry-Over Funds in the year following closure

3170 General Infrastructure Programs, which do not "fit" into other Water & Wastewater Accounts, are tracked in this Account.

1 This program will follow the wellhead protection plan by providing water and/or sewer lines to "in Town" properties currently served by private wells and septic. The private wells and septic will be abandoned to eliminate sources of potential aquifer contamination

The Commissioners of Boolesville

FY 2011 Budget

TOWN STATISTICS

Adopted 5/12/2010

Printed: 16-Apr-10

Note No.	Item or Description	Fiscal Year 2005	Fiscal Year 2006	Fiscal Year 2007	Fiscal Year 2008	Fiscal Year 2009	Fiscal Year 2010	Fiscal Year 2011
[1]	Population							
	As Previously Reported	5,167	5,167	5,167	5,167	5,183	5,214	
	Housing							
	Single Family	1,290	1,290	1,297	1,297	1,302	1,312	
	Town Houses	336	336	336	336	336	336	
	Total Family Dwellings	1,626	1,626	1,633	1,633	1,638	1,648	0
	Other	56	56	56	56	56	56	
[2]	Net Assessable Base							
	As Reported	397,168,132 [100%]	441,187,114 [100%]	489,487,975 [100%]	549,795,536 [100%]	654,224,300 [100%]	711,531,977 [100%]	669,438,357 [100%]
[2]	Tax Rate							
	As Adopted	\$0.23 [100%]	\$0.22 [100%]	\$0.20 [100%]	\$0.18 [100%]	\$0.16 [100%]	\$0.15 [100%]	\$0.16 [100%]
[3]	General Fund Budget	<u>[Actual]</u>	<u>[Actual]</u>	<u>[Actual]</u>	<u>[Actual]</u>	<u>[Actual]</u>	<u>[Projected]</u>	<u>[Budget]</u>
	Operating Expenses	1,815,327	1,541,681	1,677,442	1,795,981	1,972,178	1,735,320	1,735,988
	Funding: Capital Projects	235,200	242,000	545,500	935,500	726,735	646,642	373,000
	Funding: Water/Wastewater Projects	358,200	305,000	190,000	240,000	130,000	335,000	265,000
	Total Budget (General Funds)	2,408,727	2,088,681	2,412,942	2,971,481	2,828,913	2,716,962	2,373,988
	Budgeted Cash Reserve	675,301	826,482	850,037	844,854	1,094,403	1,161,107	932,993
	Actual Close-Out Cash Reserve	287,937	1,151,065	1,701,897	1,281,723	1,701,621	930,785 [Projected]	
	Water and Wastewater Fund Budget							
	Operating Expenses	744,881	789,388	897,651	844,033	917,945	989,721	993,985
	Funding: Capital Projects	0	0	0	0	0	0	0
	Total Town Acreage	2,374	2,374	2,374	2,374	2,374	2,374	2,374
	Parks and Open Spaces							
	Number	12	12	12	12	12	12	12
	Area (acres)	56	56	56	56	56	56	56
	Number of:							
	Tennis Courts	4	4	4	4	4	4	4
	Basketball Courts	3	3	3	3	3	3	3
	Baseball Fields	4	4	4	4	4	4	4
	Tot Lots	6	6	6	6	6	6	6
	Miles of Town Roads	16.31	16.31	16.31	16.31	16.31	16.31	18.00
	Number of Municipal Water Wells	7	9	9	9	9	11	11
	Avg. Water Production (Gal/Day)	418,192	411,623	466,526	419,947	428,246		
	Calander year							
	Avg - WWTP (Gal/Day)	690,500	603,521	520,333	584,133	678,524		
	Calander year							
	Number of Town Employees							
	Full Time	14	14	14	14	14	14	14
	Part Time	0	0	0	1	1	1	1
	Summer Help					1	2	2

Notes

[1] The 2000 Census reported a Town population of 5,151, an average of 3.22 persons per household, so, for reference purposes, all future population estimates are presented based on the 3.22 figure

[2] All Budget figures exclude special revenues such as Impact Fees or dedicated Grants.

The Commissioners of Pooleville

FY 2011 Budget

POOLESVILLE EMPLOYEE SALARY STRUCTURE

Adopted 5/12/2010

Printed: 16-Apr-10

The Pooleville Employee Salary Structure is organized into twenty salary grades, each grade based on a general job description

Within each Salary Grade, there are ten separate levels, from entry level to full experience.

The salary level for each employee is based on experience, tenure, job performance ratings, and individual responsibilities and initiatives

<u>Salary Grade</u>	<u>Grade Definition</u>	<u># Employees</u>
1		
2	Part-time Clerical/Summer help	2
3		
4	Entry Level - 6 Month Trial Period	
5	Level Following Six Month Trial Period	
6	Level After One Year of Service	
7		
8	Holder of One License	3
9	Holder of Two Licenses	3
10	Holder of Three Licenses - Deputy Clerk	2
11	Wastewater 5/P&S Sup/Part-time Events Coordinator	2
12		
13		
14	Water & Sewer Superintendent, Wastewater Superintendent Director of Parks & Streets	3
15		
16	Clerk-Treasurer	1
17		
18		
19		
20	Town Manager	1

<u>Salary Grade</u>	<u>FY 10 Budget Minimum Level</u>	<u>FY 10 Budget Maximum Level</u>	<u>FY 2011 Budget Minimum Level</u>	<u>FY 2011 Budget Maximum Level</u>
1				
2	24,710	32,250	24,710	32,250
3				
4	28,190	[n/a]	28,190	[n/a]
5	30,021	45,250	30,021	45,250
6	31,485	47,506	31,485	47,506
7				
8	34,633	52,256	34,633	52,256
9	37,800	58,154	37,800	58,154
10	41,580	64,472	41,580	64,472
11	43,659	67,695	43,659	67,695
12				
13				
14	52,391	80,930	52,391	80,930
15				
16	55,010	84,976	55,010	84,976
17				
18				
19				
20	64,158	89,225	64,158	89,225

No salary increase this fiscal year

Notes

The Commissioners of Poolesville

FY 2011 Budget

MUNICIPAL ORGANIZATION CHART

Adopted 5/12/2010

Printed: 16-Apr-10

